

Executive (KACC) Board Meeting
Thursday, July 9, 2009
9:00 a.m.
KACC Board Room

Minutes

Members Present

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|-------------|-----------------------------|-----------|---------------------------|
| Grant Park: | Mike Nicholson, Chairperson | Bradley: | Michael Hogan, Vice Chair |
| Peotone: | Kevin Carey, Secretary | Beecher: | Denise Brands |
| Central: | Tonya Evans | Herscher: | Ruth Schneider |
| Kankakee: | Colleen Legge | St. Anne: | John Palan |

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on July 9, 2009 at 9:00 a.m.

Dr. Nicholson welcomed the new superintendents and requested they introduce themselves with a brief biographic background, to which all complied. Everyone in attendance extended a warm welcome to the new Executive Board Members. Mr. Fay stated Mr. Palan has already come to KACC for an orientation session and he plans to schedule an additional orientation for Ms. Legge and Ms. Schneider.

PUBLIC COMMENT

Ms. Sharon Barnard gave an overview of the many student accomplishments at this year's National SkillsUSA competition held in St. Louis, MO. Ms. Barnard complimented the students on their overall behavior, their ability to act responsibly and solve their own problems. Ms. Barnard explained the students will receive a certificate from National, which will greatly add to their future employment resumes. Ms. Barnard also took this opportunity to update the Executive Committee on Jen Miaczynski's World Skills training. Ms. Miaczynski is being fully supported by Pivot Point, after she had earned 2 State titles and 1 National title in Cosmetology. Pivot Point has also offered Ms. Barnard an opportunity to travel with Ms. Miaczynski and has agreed to pay for her to attend. Ms. Barnard will only need to cover her airfare. Ms. Miaczynski has also been offered an opportunity to compete in the 2010 Hair World Organizations competition in Paris, France. Ms. Miaczynski currently works in a salon in Frankfort, teaches class for Matrix all while training for World Skills Competition.

CONSENT AGENDA

1-3. A motion was made by Mr. Hogan, seconded by Ms. Evans at 9:08 a.m. to approve the consent agenda, minutes of the regular meeting held in June, accounts payable and financial reports. Mr. Hogan questioned the account balances for the year ending June 30th. Mr. Fay stated the 903 account is at \$63,119; the 902 Account (maxi Rate) is at \$72,576, the 901 Account (payroll) is at \$66,055, and the 301 Account (KARVES) is at \$275,036. These balances are before the July accounts payable. The KARVES account balance is presumed to be seed money from years prior when the EFE was

first established, so there would be a balance, as all grant monies awarded are spent each year. Motion carried by unanimous roll-call vote.

DIRECTOR'S COMMENTS

4. Spaulding/Lawrence Golf Outing: Mr. Fay stated there were 128 golfers this year, up from last year, helping to raise approximately \$7,500. These funds are utilized in awarding scholarships to KACC seniors. Dr. Nicholson stated the scholarships are awarded at the annual Awards Night held in May of Each year.
5. 2009 Model School Conference: Mr. Fay gave a brief summary of this conference he attended with Mark Williams from ISBE. Mr. Fay disseminated some written information provided by the State Board President from New Hampshire on their vision for High School Redesign. Mr. Fay stated it was very interesting to see how they thought outside the box and utilized out of school activities for earning in school credit. Examples given included: Students involved in an organized sport through community or club may earn their PE credit; students involved in an orchestra or band organization outside of school may earn their music credit, etc. Apparently, this new model of education has had an effect of tripling their graduation rate. Mr. Fay also stated he spoke with a Career Center director who has trained all his teachers in Algebra I and II and now incorporates it in curriculum allowing students to earn their 3rd math credit along with their CTE credit.
6. IACTE Conference: Mr. Fay shared his thoughts about the value of this conference, which was made much more financially reasonable considering it was held in Tinley Park and no overnight lodging was necessary. Mr. Fay stated the conference gave focus to the need for EFE's activities and directions to be more transparent. As the chairman-elect of the System Directors, Mr. Fay will be an integral part of the process.
7. Scariano, Himes & Petracrea School Law Conference: Mr. Fay stated he has Ms. Goodale attended this one-day conference. Mr. Fay stated he believes this was time well-spent as much of the human resources information given will be put to use within KACC and the teacher's handbook.

DISCUSSION/ACTION ITEMS:

8. Approval of New Health Occupations Clinical Supervisors: A Motion was made by Mr. Hogan, seconded by Ms. Brands at 9:27 a.m. to approve the hire of Dawn Walters, RN; Kaye Lemenager, RN and Jossette Frey, RN. Mr. Fay stated Ms. Walters and Lemenager will be at KACC, and Ms. Frey will be at Kankakee HS. Dr. Nicholson stated the hourly rate for these new staff positions is \$18 per hour. Mr. Hogan questioned where that amount comes from. Mr. Fay stated that has been the regular starting rate since he has come to KACC. There being no further discussion, motion carried with unanimous roll-call vote.
9. Resolution for Release of Executive Session Meeting: Dr. Nicholson questioned whether anyone had comments or concerns about the closed session minutes listed under Schedule A and Schedule B, included for resolution. None being heard, a motion was made by Mr. Palan, seconded by Mr. Carey at 9:29 a.m. to approve the Resolution for Release of Executive Session Minutes Dated July 9, 2009. Motion carried by unanimous roll-call vote.
10. First Reading of Policy and Procedure Manual: The manual was distributed to all members of the Executive Committee. Dr. Nicholson stated the manual basically mirrors those utilized in the member schools and asked everyone not only to review

the manual, but be sure to get any questions or comments to Mr. Fay in the next two weeks as it will be brought back to the August meeting for final approval.

11. FY 2010 State Budget/Impact on KARVES & KACC: Mr. Fay called everyone's attention to the information distributed in regard to the impact of a potential 10%, 20% and 30% cut to the KARVES/KACC budgets. Mr. Fay went through each scenario line-by-line, explaining the curriculum and operational impact. Mr. Fay stated although he does not know how much a cut in funds we will experience, he does assume there will be a cut of some sort. Mr. Fay also shared a letter he has sent to the entire faculty/staff at KACC concerning the importance of contacting legislators to express the need for CTE funding. Dr. Nicholson requested discussion be held in order to give Mr. Fay direction in regard to personnel matters in relation to the anticipated cuts, especially in the area of Pre Engineering and Construction Technology. Mr. Hogan stated the Pre Engineering program has been struggling for years. With Mrs. Nagel having accepted a position with another school district, Mr. Hogan stated he believes this is a good time to eliminate the program. Ms. Schneider questioned how many students this would affect, to which Ms. Goodale answered approximately 25, eighteen coming from BBCHS. Mr. Hogan reiterated it would be best to make the decision now so his counselors can address the changes with their students. Ms. Legge questioned whether the curriculum is from the U of I, to which Mr. Fay gave a brief overview of the curriculum. The consensus of the committee was to eliminate Pre Engineering from course offerings at KACC. Mr. Fay stated he will also begin planning to move the Fire Rescue class to the Pre-Engineering space in the future to open additional opportunities in the Health Care arena, since that is the fastest growing course in the building. Mr. Hogan then expressed his opinion on the Construction Technology curriculum, citing his believe this is a core program at the career center and should remain intact at the same level it has previously. He stated he realizes there is a house to sell, "but it will" and stated if need be, there are funds available to prop the course up during a downturn. If things don't improve, then at worst case scenario, we put a partially-built home up for sale for some other builder to finish. Ms. Schneider questioned how many students in this program, to which Mr. Fay responded there are 45 student applications. Mr. Fay then explained, for the benefit of the new committee members, Mr. Enz was released in March because enrollment was down and we were unsure as to whether or not we were going to build another house. Mr. Palan questioned if KACC builds a house each year or ever two years. Mr. Fay explained previously, a house was built every two years, but this next one will be spread over three years due to budgetary constraints. Mr. Carey questioned the salary/benefit cost to KACC if Mr Enz was offered 2/3rds time. Mr. Fay stated it would be \$36,287. Based upon the skill sets and licensure of Mr. Enz, reducing the need for subcontractors, the consensus of the committee members was this would be the most cost-effective way and certainly the most beneficial way from a curriculum standpoint, to continue the program. Dr. Nicholson requested Mr. Fay contact Mr. Enz to determine his interest in a 2/3rds time employment with full benefits. If he is interested, this can be placed on the August agenda for a formal motion. Ms. Evans questioned whether out of district tuition is raised before member district tuition is raised. Mr. Fay stated tuition has never been raised in his tenure at KACC. Dr. Nicholson recalled a time when a need for funds warranted an emergency mid-year raise in tuition rates, and reminded everyone of the special assessments in addition to

the tuition. Dr. Nicholson also reminded everyone of the need to attend with their board representative the night KARVES meeting to be held on Thursday, August 20th at 6:00 p.m. This meeting will be held at the Homestead Restaurant in Kankakee. Mr. Fay stated there is a need to replace Kathleen Hickey on the Finance Committee, which meets immediately preceding the next Executive Committee Meeting on August 13th at 8:00 a.m. Ms. Schneider will fill the vacancy.

There being no further business, a motion to adjourn was made by Ms. Legge, seconded by Ms. Evans at 9:50 a.m. Motion carried by voice vote.

As Recorded By:


Kevin Carey, Secretary