

Executive (KACC) Board Meeting
Thursday, January 10, 2013, 8:30 a.m.
KACC Conference Room

Members Present

Bradley:	Michael Hogan, Chairman	Beecher:	Nathan Schilling
Grant Park:	John Palan, Vice Chairperson	Herscher:	Richard Decman
Kankakee:	Colleen Legge	Manteno:	Dawn Russert
Peotone:	Dee Oliver	St. Anne:	Rick Levek

Absent: Central: Tonya Evans; Momence: Phil Smith; and, Regional Office: Gregg Murphy

Minutes

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on January 10, 2013 at 8:30 a.m.

PUBLIC COMMENT

None

CONSENT AGENDA

- 1-3. A motion was made by Ms. Russert, seconded by Dr. Decman at 8:31 a.m. to approve the consent agenda, minutes of the regular and closed December meetings, accounts payable and financial reports. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

4. Director's Report: Mr. Fay made a brief report covering the following topics:
- a. KACC Holiday Party: Well attended, including current and retired employees of the Career Center.
 - b. Faculty In-Service: Held Monday covering topics such as the Danielson Method, Domain 2 and introducing Domain 4, Paula Sutter spoke on Licensure and C.P.D.U.'s and there was a refresher session on Microsoft Excel.
 - c. Provisional Licensure: Mr. Fay spoke about the proposed changes involving administering the Basic Skills Test to all applicants for a Provisional License. Mr. Fay explained how this would hinder his ability to recruit and hire instructors on a timely basis and has volunteered to work with Springfield on behalf of System Directors. It is his recommendation, which he has put in writing, to allow a window of opportunity for applicants to take the test, potentially between 2 and 5 years. Mr. Fay will keep the Executive Board apprised of progress/outcomes.

Discussion / Action Items

- 5. Resolution for Release of Executive Session Minutes. A motion was made by Dr. Palan, seconded by Dr. Roskamp at 8:34 a.m. to approve the Resolution for Release of Executive Session Minutes. Motion carried by unanimous roll-call vote.
- 6. Approval Notice of Remedy and Suspension – Moved to closed session.
- 7. PRESS Policy Update: Following discussion of the policies during second reading, a motion was made by Mrs. Russert, seconded by Dr. Decman to approve policy updates provided by PRESS, having been presented for second reading with the following

exceptions: Insufficient Fund Checks and Debt Recovery to exclude Option under “Comment [AKL2];, and Omit approval of changes suggested for policy titled Student Social and Emotional Development. Motion carried by unanimous roll-call vote.

INFORMATIONAL ITEMS:

8. Principal’s Report: Ms. Goodale highlighted the following information:
 - a. Average attendance for KACC during the month of December was 92%.
 - b. First Semester Grade Report was disseminated and reviewed. Anyone wanting the report specific to their school can contact Mrs. Goodale. She will be happy to provide that information.
 - c. Teacher Observations utilizing Teachscape continue to go well with faculty being receptive to the new processes. Ms. Goodale reminded everyone she is more than willing to provide support for any school utilizing the Teachscape software.
 - d. Preliminary Enrollment: Ms. Goodale stated she does not yet have the preliminary enrollment numbers, but anticipates having them next week. Mr. Hogan requested Ms. Goodale put those numbers together and get them to the full board as soon as possible. Discussion was held in regard to date requirements for the Sequence for Honorable Dismissal List and Reduction in Force action, being 75 and 45 calendar days respectively.
9. Special Populations Report: Mr. Kelley stated not much has transpired since the last meeting due to being away for two weeks over winter break. Mr. Kelly disseminated a report indicating the schools and reservations made for the upcoming 8th Grade Career Awareness Days, with just under 1,500 student reservations. Mr. Kelley also mentioned the third WorkKeys test will be administered the first week in February. Those scores will be utilized with their best scores from Pre and Post WorkKeys test to discern Career Readiness Certificate issuance. addressed the following:
 - a. Learning Center Activities:
 - i. WorkKeys: Post-tests are currently underway.
 - ii. Tutors are in the process of reading final exams to those students with the corresponding IEP.
 - iii. PSAE/WorkKeys 3rd Test, Locating Information will be administered the first week of February. Certificates earned will be a part of the student portfolios.
 - iv. Scholarships: Applications are currently being taken for a Learning Center student to earn a \$250 scholarship, which may be applied to any post-secondary education and/or career tool purchase.
 - b. Sophomore Day: This event went very well. We received reservations and created schedules for 662 students, of which 539 actually attended.
 - c. 8th Grade Career Awareness Days: This event will be held April 10th and 11th. Speakers are currently being confirmed.
 - d. CTE College Fair: Mr. Kelley stated he is tentatively planning this event for April 12, 2013, just prior to PSAE testing. Last year, we had 19 post-secondary education entities, comprised of Jr. Colleges, Colleges, University in addition to Trade Apprenticeship Training Programs and Military Recruiters.
 - e. Internship: Mr. Kelley stated the number of Health Occ II interns has decreased due to students being unable to afford the transportation costs. In the Drafting area, BIMBA and City of Kankakee are currently providing paid internships with

an opportunity for summer employment. In the Collision Repair class, a student is currently on internship with Tanners, who is also considering hiring our student for the summer months.

- f. James Wasser: Mr. Kelley called everyone's attention to the article included in their board packets. Mr. Wasser was featured in the Daily Journal following the donation and installation of an outdoor light to illuminate the globe in the front of the building. The globe really does look great in the evening and we are thankful to Mr. Wasser.

CLOSED SESSION:

A motion was made by Ms. Legge, seconded by Dr. Decman at 8:45 a.m. to move to closed session to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee of the district or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1). Motion carried by unanimous roll-call vote.

RE-OPEN MEETING:

10. Action: Approve Notice of Remedy and Suspension: A motion was made by Ms. Legge, seconded by Dr. Roskamp at 9:01 a.m. to approve Notice of Remedy and Suspension as discussed in Closed Session. Motion carried by unanimous roll-call vote.

ADJOURN

There being no further business, a motion was made by Ms. Legge, seconded by Dr. Decman at 9:01 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: _____
Dawn Russert, Secretary

Attested By:

Michael Hogan, Chairman