

Executive (KACC) Board Meeting
Thursday, October 11, 2012, 8:30 a.m.
KACC Conference Room

Members Present

Bradley:	Michael Hogan, Chairman	Beecher:	Tami Roskamp
Central:	Tonya Evans (8:32)	Grant Park:	John Palan
Herscher:	Richard Decman	Kankakee:	Colleen Legge (8:37)
Momence:	Phil Smith (8:34)	Peotone:	Dee Oliver
St. Anne:	Rick Levek	Reg. Office:	Gregg Murphy

Absent: Manteno: Dawn Russert

Minutes

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on October 11, 2012 at 8:30 a.m.

PUBLIC COMMENT

None

CONSENT AGENDA

- 1-3. A motion was made by Mr. Levek, seconded by Dr. Murphy at 8:31 a.m. to approve the consent agenda, minutes of the regular September meeting, accounts payable and financial reports.
Motion carried by unanimous roll-call vote.

ANNUAL BUDGET REPORT

Rick Blanchette, C.P.A. from Russell Leigh & Associates attended the meeting to present the annual KARVES and KACC Audit findings. Mr. Blanchette reviewed both entities, highlighting fund-to-fund balances, revenue, expenses, budget-vs.-actual breakdowns within the funds, etc. Mr. Blanchette commented the addition of bookkeeper, Daniel Gesell, has been very welcome in that recordkeeping is organized, questions are asked as needed and the audit process is much easier than in years past. A motion was made by Ms. Legge, seconded by Dr. Palan, at 8:40 a.m. to accept the KACC Annual Audit as presented. Motion carried by unanimous roll-call vote. KARVES' audit will be approved at the November evening meeting. Dr. Smith complimented Mr. Fay and the staff on the clean audit report. Of note, Dr. Decman questioned the "on behalf payments" as they relate to TRS and potential upcoming legislation. Discussion ensued concerning the potential increase of 7.9% of creditable payroll, using KACC amounts as an example. The potential to phase-in the local districts covering the amount over the next 8 years and its implications on future contract negotiations was also discussed.

DIRECTOR'S REPORT

4. Director's Report: Mr. Fay spoke on the following topics:
- ISBE CTE Division: Mr. Fay informed the board the division has been renamed to College and Career Readiness. With this change will be some other changes involving personnel assignments, etc. Mr. Fay will keep the board apprised as changes are implemented.
 - Personnel: Mr. Fay stated Ms. Goodale will be out of the office following a surgical procedure beginning October 15th. Mr. Fay will then be out of the office for a surgical procedure November 27th. Mr. Kelley will help cover Mrs. Goodale's responsibilities during her absence.

5. Forum for Excellence: Mr. Fay has invited two speakers from this recent event, to attend our KARVES Administrative Board of Control meeting on Tuesday evening, November 13th (Brickstone Restaurant). Dora Welker from ISBE and Jason Tyszko, from the Department of Commerce and Economic Opportunity will speak on Illinois Pathways-STEM Learning Exchanges.

DISCUSSION/ACTION ITEMS:

6. Accept Letter of Resignation from Lisa Jennings, RN: Ms. Goodale reported this resignation has been withdrawn. No board action was required.
- 7-9. Approve hire of a Part-time Health Occupations I Clinical Supervisor, Part-time Cosmetology Instructor and Part-time Welding Teacher's Aide: A motion was made by Dr. Smith, seconded by Dr. Decman, at 8:57 a.m. to approve hiring to fill these part-time position openings. Motion carried by unanimous voice vote.

INFORMATIONAL ITEMS:

10. Principal's Report: Mrs. Goodale highlighted the following information:
 - a. Life-Safety: Fire and tornado drills have been complete. Bourbonnais Township Fire District will yet perform an unannounced fire drill.
 - b. Alzheimer's Walk: Thirty students from the Health Occupations and Cosmetology program joined Ms. Goodale and Ms. Ayala in the recent Alzheimer's walk, which was very successful.
 - c. Cosmetology Program: Second-round of interviews will take place this and next week. It is Ms. Goodale's hope an acceptable candidate will be identified.
 - d. Teacher's Institute: Fifteen instructors from various home schools joined KACC instructors for this event. Ms. Goodale thanked everyone for supporting their CTE teachers to participate. The program was well received and attendees universally requested more of these opportunities in the future.
 - e. Observations: Informal Walk-thru's continue on a regular basis. The KACC faculty appears to be welcoming the feedback and is becoming comfortable with the process. Dr. Decman questioned Ms. Goodale's opinion on Teachscape. Discussion ensued in the areas of customer service, cost and the overall process of the Danielson Method. Dr. Palan complimented Ms. Goodale on the manner in which this has been implemented at KACC. Ms. Goodale stated she will continue to have regular training opportunities to introduce concepts and vocabulary for the process and each domain throughout the next two years. Dr. Palan also complimented Dr. Murphy's assistant superintendent, Frank Petkunas, on the presentation given at his district.
 - f. Principal's Meeting Dates: Ms. Goodale stated the next Principal's meeting will be November 15th, the same day as Sophomore Day. Ms. Goodale stated the Principals had suggested this date so they will have time to go around the Career Center and view the program demonstrations with students.
11. Special Populations Report: Mr. Kelley addressed the following:
 - a. WorkKeys: Student scores have been reviewed and students identified for Learning Center tutoring services. Mr. Kelley stated those students whose scores indicated this service have been reported to the home school Principals, and will be reported to Counselors at next week's Student Services Meeting.
 - b. Special Populations/IEP Information: Mr. Kelley received this information and is in the process of meeting with KACC faculty to discuss individual adaptations and modifications for students.
 - c. KARVES Advisory Committee: Meeting will be Thursday, October 18th at Brickstone Restaurant. Changes will be made to the mechanics and focus of the meeting schedule. The first meeting will be comprised of the entire committee and then other meetings will

be curriculum-area specific to elicit input. The full committee will be invited again at the end of the year to discuss progress and share information.

- d. NOCTE: Mr. Kelley is investigating credential avenues other than NOCTE. Mr. Kelley shared a copy of material he compiled which shows the vast array of credentials and certifications offered through curriculum here at KACC. Ms. Legge complimented the material and its contents and suggested it be shared with guidance counselors. Mr. Kelley stated he is planning on sharing the materials with counselors as well as having it posted on kacc-il.org.

12. Dr. Smith expressed his thanks to Messrs. Fay and Kelley for coming to the Momence Board of Education meeting to speak about the Career Center and its many benefits. Dr. Smith stated the presentation was well done.
13. LUDA (Large Unit District Association) Conference: Ms. Legge shared information presented at this recent conference concerning a Climate Survey prepared in conjunction with the University of Chicago. Discussion ensued on the potential ramifications of implementing the survey, especially as it relates to school principals. Dr. Roskamp shared information she garnered from a recent Webinar. Those in attendance concurred compliance is mandatory beginning in February.
14. ISAT (Illinois Standard Achievement Test) and EPAS (Educational Planning and Assessment System) Testing: Dr. Murphy informed everyone of the upcoming release of new scale scores for these tests, noting there will be a 5 day embargo between schools being informed and a general public press release. Lengthy discussion ensued concerning ability to utilize these tests within a growth model, etc. Dr. Murphy stated he has been informed there is work on development of a value table, in order to place a value (weight) on a students improving from not exceeding to meeting expectations, vs. meeting expectations and then a year later exceeding expectations. A lengthy discussion ensued. Dr. Palan stated he will email a link to an informative IPod Cast with Suzie Morrison.

ADJOURN:

There being no further business, a motion was made by Ms. Russert, seconded by Ms. Legge at 9:07 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: _____
Dee Oliver, Secretary Pro-Tem

Attested By:

Michael Hogan, Chairman