

Executive (KACC) Board Meeting
Tuesday, November 13, 2012, 8:30 a.m.
KACC Conference Room

Members Present

Bradley:	Michael Hogan, Chairman	Beecher:	Nathan Schilling
Central:	Tonya Evans	Grant Park:	John Palan
Herscher:	Richard Decman	Kankakee:	Colleen Legge (8:32)
Momence:	Phil Smith	Peotone:	Dee Oliver
St. Anne:	Rick Levek	Reg. Office:	Gregg Murphy
Absent: Manteno: Dawn Russert			

Minutes

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on November 13, 2012 at 8:30 a.m.

PUBLIC COMMENT

None

CONSENT AGENDA

- 1-3. A motion was made by Dr. Decman, seconded by Mr. Levek at 8:30 a.m. to approve the consent agenda, minutes of the regular October meeting, accounts payable and financial reports. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

4. Director's Report: Mr. Fay spoke on the following topics:
- a. Aged Receivables: Mr. Fay informed the Committee, there is an outstanding receivable of \$393,947 due to KARVES, and an additional \$30,000 in Perkins funds which was just submitted through the regular expenditure request.
 - b. Mr. Fay expressed his appreciation to Mr. Hogan and the BBCHS board for allowing him and Mr. Kelley to come and make a presentation concerning the Kankakee Area Career Center. Mr. Fay reminded everyone the invitation is open to all our school boards.
 - c. AVDC: Mr. Fay distributed copies of a Career Center Tuition and Enrollment Survey, highlighting information pertinent to our school. Dr. Smith suggested it may be interesting if Mr. Fay would do a bit more in-depth survey on his own to get a full cost-per-pupil amount for the 3 to 5 closest career centers in our area.
 - d. System Director's Meeting: Mr. Fay stated there was mention made of the potential for combining some EFE's into existing EFE's or even into ROE's. Mr. Fay stated he is unsure as to how this will play out. Dr. Murphy commented there is a push by Lt. Governor Simon to work on Community College boundaries, and that she is a big proponent of Community Colleges. Mr. Fay stated our KACC attending schools actually cover 3 different Community College boundaries.
 - e. KARVES Administrative Board of Control: Mr. Fay reminded everyone Dora Welker from ISBE and Jason Tyszko, from the Department of Commerce and

Economic Opportunity will speak on Illinois Pathways-STEM Learning Exchanges this evening. Mr. Fay encouraged those who cannot attend to please feel free to send a principal or counselor in their place as this is excellent information to be brought back to their home districts.

- f. November 15th: Sophomore Day, KACC Principal's Meeting and Parent-Teacher Conferences will all be held on this date. The second date for Parent-Teacher Conferences will be Tuesday, November 20th.

Discussion / Action Items

- 5. Confirm Hire of Washania Jones, Part-time Cosmetology Instructor: A motion was made by Dr. Smith, seconded by Dr. Palan at 8:38 a.m. to approve the hire of Washania Jones as a part-time Cosmetology Instructor. Motion carried by unanimous roll-call vote.

INFORMATIONAL ITEMS:

- 6. Principal's Report: In Ms. Goodale's absence, Mr. Kelley highlighted the following information:
 - a. Life-Safety: Dr. Murphy will be conducting our annual Life-Safety review immediately following this meeting.
 - b. Performance Reviews/Observations: Mr. Kelley reported things are going quite well in this regard. Non-tenured instructors are being observed and reviewed utilizing the new Teachscape software and the 5-minute walk through, which has opened up good discussions. The non-tenured faculty reviewed first semester by Ms. Goodale will be reviewed by Mr. Kelley second semester and visa-versa.
 - c. Grade, Attendance and Student of the Quarter reports. Mr. Kelley called everyone's attention to the reports included with the Agenda. Dr. Smith expressed his opinion that the students attending Bishop McNamara HS be listed as the home-school's student, not McNamara's, or possibly both, i.e. Bishop Mac/Momence. Short discussion ensued.
- 7. Special Populations Report: Mr. Kelley addressed the following:
 - a. WorkKeys: Post-tests will be administered the first week of December. Tutoring has gone extremely well this year, with very little, if any, push-back from students or their parents.
 - b. Sophomore Day: There are 680 (compared to 647) students registered for Sophomore Day. Mr. Kelley stated the Principals' decision to hold their meeting at the same time will allow them to view demonstrations and tour the school if they so choose.
 - c. 8th Grade Career Awareness: Will be held April 10th and 11th, 2013 at the Hilton River Stone Convention Center in Kankakee.
 - d. Career Coach Update: Students are working on their initial Resume and letters of Recommendation. They will continue to add information throughout the year as the need arises.
 - e. Staff Development: NOCTE Test results are being utilized to help identify areas within curriculum needing further development. Mr. Kelley did express his intent to move away from the NOCTE testing and is continuing to investigate the most advantageous avenues to obtain stackable certifications. NOCTE post tests (4 curriculum areas) will be administered the first week of May. Mr. Fay mentioned, with the State now paying for the 3rds portion of the ACT, how will the schools award designations? Mr. Hogan stated this is a discussion best left to the

Principals. Mr. Kelley spoke briefly as to the variety of ways being utilized in schools, including stickers on transcripts, ordering certificates, etc.

ADJOURN:

There being no further business, a motion was made by Dr. Decman, seconded by Ms. Oliver at 8:48a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: _____
Dee Oliver, Secretary Pro-Tem

Attested By:

Michael Hogan, Chairman