

Executive (KACC) Board Meeting
Thursday, November 14, 2013, 8:30 a.m.
Kankakee Area Career Center

Members Present

Grant Park:	John Palan, Chairman	Beecher:	Tami Roskamp
Bradley:	Scott Wakeley	Central:	Tonya Evans
Herscher:	Richard Decman	Kankakee:	Jeanette Kreuz
Manteno:	Lisa Harrod	Momence:	Gary Miller
Peotone:	Steve Stein	St. Anne:	Rick Levek
Reg. Office:	Greg Petkunas		

Minutes

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on November 14, 2013 at 8:31 a.m.

PUBLIC COMMENT

None

CONSENT AGENDA

- 1-3. A motion was made by Dr. Decman, seconded by Dr. Wakeley at 8:32 a.m. to approve the consent agenda, minutes of the regular October meeting, accounts payable and financial reports. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

4. Director's Report: Mr. Fay welcomed and thanked everyone for coming this morning. He then focused his remarks on the following topics:
- a. Governor's Task Force: There was a good amount of people who attended this meeting, including Superintendent Miller. Several attendees provided testimony. There is one more of these types of public meetings/hearing to be held in the Chicago Metro area. The original impetus for the task force came from Frn. Representative Dugan attempting to garner additional funding for CTE and Career Centers in general. Mr. Fay spoke with Representative Cloonen following the task force meeting and was happy to report she, too, is extremely supportive of CTE and Career Centers. She realizes CTE funding has been flat since the 1990's and the need for alternative funding source(s).
 - b. Economic Alliance Committee: Mr. Fay attended a recent Economic Alliance meeting held at NUCOR Steel. There were several large manufacturing representatives attending in addition to Mr. Kambic from Riverside and Dr. Murphy from the ROE. Mr. Fay relayed information sharing the business representatives' concern with education and the impact on not only attaining, but retaining a skilled workforce. Mr. Fay stated those in attendance want to meet with area superintendents to discuss their needs and ideas further. Mr. Fay anticipated the superintendents will be hearing from Dr. Murphy when a meeting time and date have been arranged.

DISCUSSION/ACTION ITEMS

5. Review Position Description and authorize hire of an Internet and E-Commerce Coordinator: This topic was discussed. Dr. Wakeley stated he certainly understands the need for this type of person within KACC. Mr. Fay informed the board he will pursue this further, including reaching out to Olivet University to discern availability and capability of student intern(s). Dr. Decman requested Mr. Fay inform Olivet he is also interested in looking at internship potential.

6. Request for Qualifications to Engage an Architect(s) on behalf of KACC: Mr. Fay will contact area superintendents to gather names of firms utilized and then pursue gathering information to be brought back to this board at a later date.

INFORMATIONAL ITEMS:

7. Principal's Report: Ms. Goodale relayed the following information to the Board members:
 - a. Attendance: KACC Attendance for the month of October was 97%. Ms. Goodale further clarified the percentage does not take into effect absences which directly result in a school(s) choosing not to send students when KACC is in session.
 - b. Safety Meeting: Ms. Goodale reported Kankakee County Sheriff's Police sent a representative to conduct a safety meeting at KACC with all faculty and staff. The meeting was very informative and information was well received. Discussion ensued concerning implementation of recommendations and how they relate to our school safety-crisis plan.
 - c. Counselor Day: Ms. Goodale stated she will be inviting all area counselors to come to the Career Center for Counselor Day on December 3rd. This particular meeting is extremely beneficial for both the counselor and KACC as quite a bit of pertinent information concerning KACC, curriculum offerings, and registration are reviewed.
 - d. Crete-Monee Parent University: Ms. Goodale spoke about this recent event and how appreciative she is for having an opportunity to meet with parents of sophomore students at Crete-Monee High School during the event. As a Career Center serving 16 schools, this is a rare, but welcome occasion allowing time to speak with parents about our curriculum and the opportunities here at KACC.
 - e. Discipline: There were 34 discipline referrals in October representing a similar number as September with similar varieties of issues.
8. Special Populations Report: Mr. Kelley updated the members on the following items:
 - a. WorkKeys Post-Tests: Students who have been receiving tutoring services in the Learning Center will undergo WorkKeys post-testing the first week of December. Mr. Kelley will share those test results with the board when they become available.
 - b. 8th Grade Career Awareness Event: This annual event will be held on April 8 and 9, 2014 at the Hilton Garden-River Stone Convention Center. Invitations to speakers and schools have been sent
 - c. Sophomore Day: Mr. Kelley spoke about the recent event and talked about the reports included in everyone's agenda packet outlining Counselor/Chaperone Surveys and Demo Totals.
 - d. Advisory Committee Update: Mr. Kelley informed everyone about a recent Advisory Committee meeting with representatives from our local hospitals, KCC, and several representatives from the local fire districts. Instructor Heid did obtain his certification to teach EMR (First-Responder) training. The goal is to incorporate this program to our curriculum before year end. Mr. Fay stated Law Enforcement students may also be included for this training. Mr. Kelley remarked that depending on how all this goes, it will be great if we can move on to EMT-B training as well. Both local hospitals have stated their support to be on record with the school so we can obtain a site code and highly recommend time in an emergency room and ride time on an ambulance.

A motion was made by Dr. Dean, seconded by Mr. Stein to go to closed session to consider information regarding employment, and contract negotiations, collective negotiating matters between KACC and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Motion carried by unanimous roll-call vote.

REOPEN SESSION:

The Regular Meeting of the KACC and KARVES Executive Committee resumed in Open Session at 9:22 a.m.

ADJOURN

There being no further business, a motion was made by Dr. Decman, seconded by Ms. Harrod at 9:25 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: _____
Tonya Evans, Secretary

Attested By:

John Palan, Ed.D, Chairman