

Executive (KACC) Board Meeting
Thursday, December 12, 2013, 8:30 a.m.
Kankakee Area Career Center

Members Present

Grant Park:	John Palan, Chairman	Beecher:	Tami Roskamp
Bradley:	Scott Wakeley	Central:	Tonya Evans
Herscher:	Richard Decman	Kankakee:	Jeanette Kreuz
Manteno:	Lisa Harrod	Peotone:	Steve Stein
St. Anne:	Rick Levek	Reg. Office:	Gregg Murphy

Absent: Momence

Minutes

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on December 12, 2013 at 8:33 a.m.

PUBLIC COMMENT

None

CONSENT AGENDA

- 1-3. A motion was made by Mr. Levek, seconded by Dr. Wakeley at 8:35 a.m. to approve the consent agenda, minutes of the regular and closed November meetings, accounts payable and financial reports. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

4. Director's Report: Mr. Fay welcomed everyone for coming this morning and spoke briefly on the following:
- a. AVDC Meeting: Mr. Fay provided a brief update on the CTE Assessment project, noting a few bugs and website issues. It is still in the plan to have a pilot ready for next year.
 - b. Parent-Teacher Conferences: Mr. Fay stated the turnout was okay concerning the weather conditions during the event.
 - c. Schedule: Mr. Fay will be out of the office December 23rd through December 30th on vacation.
 - d. Board Leadership (Executive Officer Meeting): Mr. Fay stated yesterday's meeting went well and provided for some good discussions. The topic covered most in-depth was the tuition comparison report.

DISCUSSION/ACTION ITEMS

5. Tuition comparison Report: Mr. Fay called everyone's attention to this report, which included information from the previous 5 years. Mr. Fay reviewed the calculation utilized to determine the annual flat assessment (Includes information from the fall housing report for sophomores and juniors and local EAV). Mr. Fay stated Leadership Committee wanted to look into ways to manipulate the calculation to ensure the cost per student for member schools does not fall above what a non-member school pays for tuition. Currently Member schools pay \$950 per student plus flat assessment. Non-member schools pay \$2,100 per student. The number of students each school sends to KACC greatly affects the average cost per student. Mr. Fay spoke about the initial reason for utilizing the flat assessment calculation. Dr. Decman questioned if KACC has ever invited non-member schools to become members. To Mr. Fay's knowledge, he stated, "no one has." Before proceeding in that direction, a new Joint Agreement would need to be developed and agreement on what the expectations might be for a potential new member to join. Mr. Fay reminded everyone member schools' students have priority when it comes to enrollments before non-member schools are added in.

INFORMATIONAL ITEMS:

6. Principal's Report: Ms. Goodale relayed the following information to the Board members:
 - a. Attendance: KACC Attendance for the month of November was 96%, down from October's 97%. Ms. Goodale stated her ultimate goal is to reach 99%.
 - b. Principal's Meeting: This meeting, held November 21st, provided a venue for sharing information between KACC and the high schools we serve. Ms. Goodale stated she shared information about KARVES, the possibility of assisting in providing CTE supplies/equipment, etc.
 - c. Counselor's Day: Ms. Goodale thanked the Superintendents for allowing the counselors to come to KACC for this half-day informational meeting. Information was provided regarding curriculum updates, KACC Student Application Process and reporting of enrollment estimates for FY2015 to ensure the most accurate numbers, which are significant to planning for adequate employment.
 - d. Parent-Teacher Conference: Ms. Goodale informed the Board the conference survey results will be made available at the next meeting. Because so many parents come to cosmetology for parent-teacher meetings, many parents leave the building from the lower level and do not return to complete the survey. I-pads were utilized by parents to complete the survey.
 - e. ACT National Conference: Ms. Goodale attended the National Conference from December 7 through 9th. As the current president of ILAVSNP, Ms. Goodale represented the organization which also covered her cost of attending. Ms. Goodale stated the conference was highly beneficial and cited specific areas she found most interesting and insightful. Mr. Stein questioned Ms. Goodale's opinion of Ian Jukes. Ms. Goodale stated his presentation on *Literacy is not Enough* was fantastic. Ms. Goodale further expounded on speakers Raymond McNulty and Adam Saenz.
7. Special Populations Report: Mr. Kelley updated the members on the following items:
 - a. WorkKeys Post-Tests: Testing is almost complete. Mr. Kelley will share those test results with the board when they become available.
 - b. 8th Grade Career Awareness Event: This annual event will be held on April 8 and 9, 2014 at the Hilton Garden-River Stone Convention Center. Note: To date, KARVES has received reservations for 1,202 students.
 - c. Outreach Tutor Services: This topic was discussed at the recent Principal's meeting in hopes of garnering new ideas on how to better utilize the tutor funding for the betterment of all the schools.
 - d. Internship Report: Mr. Kelley called everyone's attention to the report, noting Health Occupations' students are already out on internships. Other curriculum areas, i.e.: Drafting, Collision Repair and Fire-Rescue will begin after the first of the year.

OTHER:

Dr. Murphy reminded everyone the Superintendent's Meeting will be held in ONU's President's Dining Room on January 8th.

ADJOURN

There being no further business, a motion was made by Dr. Murphy, seconded by Mr. Levek at 8:54 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: _____
Tonya Evans, Secretary

Attested By:

John Palan, Ed.D, Chairman