

Executive (KACC) Board Meeting
Thursday, July 18, 2013, 8:30 a.m.
Kankakee Area Career Center

Members Present

Grant Park:	John Palan, Chairman	Beecher:	Tami Roskamp
Bradley:	Scott Wakeley	Central:	Tonya Evans
Herscher:	Richard Decman	Kankakee:	Jeanette Kreuz
Manteno:	Lisa Harrod	Momence:	Gary Miller
Peotone:	Dee Oliver	St. Anne:	Rick Levek
Reg. Office:	Gregg Murphy		

Absent: None

Minutes

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on July 18, 2013 at 8:30 a.m.

PUBLIC COMMENT

New Superintendents were welcomed and everyone present gave a brief introduction.

CONSENT AGENDA

- 1-3. A motion was made by Mr. Levek, seconded by Ms. Oliver at 8:32 a.m. to approve the consent agenda, minutes of the regular June meeting, accounts payable and financial reports. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

4. Director's Report: Mr. Fay spoke on the following subjects:
- a. Spaulding Lawrence Golf Outing: This event was well attended. BBCHS won the School Challenge, with this year welcoming the most schools to the annual challenge.
 - b. Attended BBCHS Foundation Golf Outing, which was a very nice and well-run event.
 - c. Information Technology: Continuing to upgrade within the building. A new server was installed this week and everything seems to be going well.
 - d. Building Security: Mr. Fay reported on his investigation of security options for the school. He is currently working with Protection Associates, a local company, to arrange for both mobile and stationary panic buttons. The mobile buttons will be utilized in the Cosmetology and Childcare Preschool area. Ms. Oliver questioned if they are the type to put on your key chain, to which Mr. Fay said yes, or even wear around your neck on a lanyard. Mr. Fay will also continue to investigate the potential and costs associated with increasing the number of cameras on site.
 - e. Negotiations: Mr. Fay stated the last meeting of Negotiations Committee was June 24th.

- f. Administrative Retreat: Meetings were held to develop a 5-year Strategic Plan for KACC. Mr. Fay reported on his intention to present a 5-year look back and 5-year plan at the KARVES Administrative Board of Control meeting in November.
- g. Vacation: Mr. Fay informed the Board he will be on vacation August 1 through August 7th.

DISCUSSION/ACTION ITEMS

- 5. Approve Collective Bargaining Agreement: This item was moved to closed session.
- 6. Approve Hire of 3 Registered Nurse C.N.A. Clinical Supervisors: Following a brief description of the job description for a part-time substitute Clinical Supervisor, a motion was made by Dr. Decman, seconded by Ms. Evans at 8:40 a.m. to approve the hire of Roxann Basham, Robin Brown and Janice Courville as part-time C.N.A. Clinical Supervisors. Motion was approved by unanimous voice vote.
- 7. Approve Hire of Head Custodian: Mr. Fay informed the board of the untimely passing of our custodian of 36 years, Michael Paquette. Mr. Fay spoke of Mr. Paquette's unwavering loyalty and dedication to the Kankakee Area Career Center and informed the board he will post the position and report back to the board the a candidate for final approval. Our current custodian is not interested in holding this position. Mr. Fay will be looking for not only custodial skills, but mechanical skill sets as well.
- 8. Approve Support Staff Wage for FY2014: This item was moved to closed session.
- 9. Approve Administrative Salaries for FY2014: This item was moved to closed session.
- 10. Closed Session Resolution: Following brief discussion, a motion was made by Dr. Decman, seconded by Ms. Oliver to approve the Release of Executive Session Minutes. Motion carried by unanimous voice vote.

INFORMATIONAL ITEMS:

- 11. Principal's Report: Ms. Goodale reported on the following:
 - a. Cosmetology Program: Last day of summer session was yesterday. There have been numerous parent meetings and have been disciplinary items with which to deal.
 - b. Perkins and CTEI Grants: The Perkins amendments have been approved. Ms. Goodale further reported due to a backlog at ISBE, the CTEI amendments for FY2013 and the FY2014 Grant have yet to be approved. It is her expectation approval will be garnered within the next 2 weeks.
 - c. Infinite Campus: Ms. Goodale reported Infinite Campus will be at KACC tomorrow and Monday to begin the training process. Initial emphasis will be placed on SIS entries and class schedules and then move on to the variety of report development procedures for specialized student information reports to enhance tracking student information, growth, etc. at KACC.
 - d. Interviewing C.N.A. Clinical Supervisor Candidates: Ms. Goodale informed the board the 3 candidates whose hiring was confirmed earlier in this meeting will be sent to a C.N.A. Clinical Supervisor class in August at the cost of \$75. Ms. Goodale also spoke to the heightened turnover potential for this position due to the nursing profession itself and the demands of hospitals altering our part time C.N.A. Supervisors' ability to continue working with the KACC students. Ms. Goodale also related her intention to add three, all-day Saturday clinical sessions to the Master Schedule. This will allow an increase in theory time for students and reduce the number of times they will have an all-day clinical during the

school week, taking the students away from their home schools. It is especially beneficial for 3rd-slot students who don't often have the experience of daily activities of daily living with patients, such as feeding, bathing, dressing.

CLOSED SESSION:

A motion was made by Dr. Decman, seconded by Ms. Oliver to move to closed session to consider information regarding Employment, and Contract Negotiations, collective negotiating matters between KACC and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, [5 ILCS 120/(c)(2)]. Motion carried by unanimous voice vote.

ADJOURN

There being no further business, a motion was made by Dr. Decman, seconded by Mr. Levek at 9:11 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: _____
Tonya Evans, Secretary

Attested By:

John Palan, Ed.D, Chairman