

Executive (KACC) Board Meeting
KARVES Administrative Board of Control Meeting
Thursday, November 13, 2014
Kankakee Country Club, 6:00 p.m.

Members Present

Beecher – Jeff McCartney and Paul Goldrick
Bradley – Scott Wakeley
Central – Paul Swanson
Grant Park –John Palan and Mardale Ekhoﬀ
Herscher –Dr. Richard Decman and Dave Ruder
Momence –Gary Miller & and Keith Zelhart
Peotone –Richard Uthe
St. Anne –Kurt Moranz

Director – Don Fay
Assistant Director – Bosa Goodale
Special Populations Coordinator – Matthew Kelley
Recording Secretary – Alice Argyelan

Absent: Manteno

Minutes

The regular meeting of the Kankakee Area Career Center (KACC) Executive Committee and Kankakee Area Regional Vocational Education System (KARVES) Administrative Board of Control, Kankakee County, State of Illinois was called to order on March 12, 2013 at 6:11 p.m.

PUBLIC COMMENT

None

CONSENT AGENDA

- 1-6: A motion was made by Ruder, seconded by Ms. Von Alven at 6:36 p.m. to approve the Consent Agenda including the following:
- a. Approve minutes from February Regular and Closed meetings of the Kankakee Area Career Center.
 - b. Approve minutes from the November KARVES/KACC Combined Regular Meeting
 - c. Approve Accounts payable
 - d. Approve financial reports
 - e. Accept letter of intent to be reclassified as on-call status from Amanda Beedle, RN
 - f. Remove Item 6 from Consent Agenda

Short discussion ensued concerning removal of item 6, as no candidate for Automotive Technology Instructor had been identified by the time of the meeting. Mr. Fay was able to report to the board interviews have been ongoing and one candidate will come to KACC to shadow Mr. Strand in the classroom on Monday. Mr. Fay spoke to the fact of KACC's salary scale being a significant hold-back for candidates as the private sector commands a higher salary. Motion carried by unanimous voice roll-call vote.

DIRECTOR'S REPORT

7. Director's Report: Mr. Fay provided everyone with an update of administrative activities in which he has been involved. Of note, Mr. Fay mentioned:
 - a. Letter of Intent to Bargain has been presented to Dr. Palan, stating the KACC Teacher's Union wants to begin negotiations in April. The negotiations team on behalf of administration was approved at the last meeting (Dr. Wakeley, Ms. Evans and Ms. Harrod).
 - b. CHEE and Career Readiness Meetings: Mr. Fay gave everyone an update on these meetings which led to him presenting a recent letter to the editor sent by Chris Koch, II State Superintendent. Mr. Fay expressed his concern with the thought process contained in the sentence "These are exactly the skills higher education faculty members who helped design the test (PARCC), have told us students need to succeed in college." Mr. Fay's concern was the emphasis on "college" only, leaving out the career component. The CHEE meetings have highlighted ongoing concerns of large employers such as Nucor, BIMBA, BASF, Schoup and Riverside and their significant problem in not having a trained workforce from which to recruit in Kankakee County. As Mr. Fay has highlighted previously, the 1-2-7 Theory of jobs needing BA, Associates/Certification in job openings has been reaffirmed by local employers, yet approximately 80% of students go one to college, many not graduating and many others working in positions not requiring that 4-year degree. Mr. Fay talked about the contents of a test administered by the Boilermaker's Union. Mathematically, this test scratches the surface of Algebra I level math – not calculus and trigonometry. Mr. Fay restated his belief in need for higher education, but expressed concern of *all* students being pushed into an educational path which may not be right for them. "There is nothing wrong with an Associate's Degree or professional certification." Mr. Fay assured the Board Members KACC is working to create opportunities for area students. Mr. Zelhart commented on need for trained workforce, one with good work ethic, much of which starts at home. Mr. Uthe mentioned people can be trained to do almost anything, but they need the personal side too. Ms. Goodale shared the local business' concern of finding people who can pass a drug test. Mr. Moranz mentioned the need for welders and his concern students may not want to work with anything not having a touch-pad. Mr. Fay was happy to say most of our students are those who want to work with their hands and this doesn't seem to be an issue at KACC.
 - c. Treasurer Michael Frerichs: Mr. Fay reported Treasurer Frerichs reached out to the Career Center and came for a tour. KACC students, faculty and administration were happy to welcome him.

DISCUSSION/ACTION ITEMS

8. KACC/KARVES Proposed FY2016 Meeting Schedule: A motion was made by Mr. Ruder, seconded by Mr. Swanson at 6:27 p.m. to approve the KACC/KARVES Executive and Administrative Boards' meeting schedule for fiscal year 2016. Motion carried by unanimous roll call vote.
9. Re-hire Principal and Assistant Principal pending contract approvals for 2015-2016 Fiscal Year: Mr. Fay complimented the work performed by both Ms. Goodale and Mr. Kelley, requesting their re-hire be approved, with contracts to be completed following KACC faculty negotiations. A motion was made by Mr. Ruder, seconded by Keith Zelhart at 6:28 p.m. to rehire Principal Goodale and Assistant Principal Kelley for FY2016 pending contract approvals. Motion carried by unanimous roll-call vote.
10. KACC Preliminary Staffing Levels: Ms. Goodale disseminated updated copies of the Preliminary Enrollment report. The report in the Board packet was prepared prior to receiving Kankakee High School applications. Discussion ensued concerning some of the courses seemingly at capacity or a bit over capacity. Traditionally, there are students, who for a variety of reasons, don't actually attend when fall rolls around. Based on the report, there are no requested staffing level changes for FY2016. Dr. Palan questioned if the enrollment was similar to years past. Ms. Goodale stated it is not quite as high as the last couple years, but overall, still higher than historical averages taking into consideration the last 10 years. Discussion ensued about capacity and potential to institute enrollment quotas for the schools, which KACC administration is trying to avoid. Mr. Moranz questioned if the area schools' populations

are increasing. Ms. Goodale stated they don't seem to be growing, but KACC enrollment numbers are staying strong so we are doing everything we can to not turn away a student. Mr. Moranz stated KACC "must be doing something right if you are continuing to grow."

11. Purchase of Lots for Construction Technology: Mr. Fay informed the board he is working with Lisa Sanford on the sale of House 20. KACC has one lot left on which to build. There may be an opportunity to purchase as many as 7 lots, from the same owner, in the same subdivision. With the purchase, KACC construction tech program will have enough land to carry the program another 20 years. Mr. Fay explained he is looking for Board's authorization to begin the investigation/negotiation for a purchase and also looking to the Board for their opinion on number of lots to be purchased. Mr. Ruder shared his opinion that as long as the price is good, it may be best to take advantage of 7 lots if it will cost less per lot than buying 3 or 4. Mr. Uthe concurred, stating it might be worth looking into. Mr. Ruder commented on the fact this type of arrangement may present an opportunity to sell a lot or two in the future at profit if they are not needed for build site. A Motion was made by Mr. Moranz, seconded by Mr. Uthe at 6:41 p.m. authorizing Mr. Fay to research and negotiate on behalf of the Board, the price for the purchase of lots, final price to be brought to the Board for confirmation. Motion carried by unanimous roll call vote.

INFORMATIONAL ITEMS:

12. Principal's Report:

- a. Child Development/Preschool: Ms. Goodale shared preschool binders with the members present. The binders contained information highlighting the curriculum planning and activities undertaken based on the lesson plans developed within our Child Development/Preschool program. The lesson plans helped create improvement in a wide variety of skills within the 3-5 year old group. Ms. Goodale stated she is always happy to share examples of the good work done within KACC. Ms. Goodale shared some of the compliments from parents on how impressed they are with the preschool program. Even a substitute teacher who worked in the class stated how impressed he was with the preschool and stated it is a phenomenal program.
- b. Grading Scale: Ms. Goodale reported on the change in KACC's grading scale which will begin with the FY2016 School year. This new scale was developed following consultation with area principals and state-wide career centers.
- c. CHEE: Ms. Goodale mentioned this group is not only comprised of business and educational personnel, but also community leaders, church groups, etc. The group is looking at the total educational experience, including impact from what goes on at home. Mr. Fay stated the goal of this committee is to improve graduation rates, beginning with a focus on District 111 and then rolling out county-wide.
- d. Professional Development: Ms. Goodale is currently working on scheduling these types of opportunities for next school year.
- e. Medical Terminology: Ms. Goodale reported she has 4 interviews scheduled to replace the Medical Terminology Instructor at KACC. This particular instructor also serves as a C.N.A. Clinical Supervisor on an as-needed basis.
- f. Performance Reviews: Ms. Goodale reported she has completed all the summative reviews at KACC. She, along with Mr. Kelley and faculty members have met, discussed curriculum, upcoming enrollment, etc.
- g. Attendance: Ms. Goodale was happy to report the attendance remained at 97% for February.

13. Special Populations: Mr. Kelley presented the following:

- a. Learning Center is half-way through second semester math tutoring services. Post-testing will be done the first week of April.
- b. ACT WorkKeys 3rd Test: KACC had 169 students volunteer to take the test in order to qualify for a Workplace Readiness Certification.
- c. 8th Grade Day: this event will be held on March 24th and 25th. Everyone is invited to stop by during the event to experience its value. There are almost 1,500 students scheduled to attend.

- d. SkillsUSA: Mr. Kelley called everyone's attention to the fact the scrolling PowerPoint at the beginning of the meeting contained information and photographs of the students who volunteered to take a qualification exam for State SkillsUSA Competition. These students earned the right to go to Springfield and Compete April 23rd & 24th. Any student earning a first place will be invited to compete at a national level in Kansas City, MO in June.
- e. Mr. Kelley presented information concerning the variety of stackable certifications offered within the Kankakee Area Career Center. Each individual program was highlighted with the variety of certifications/dual credit offered.
- f. EFE Summary Data: Mr. Kelley reviewed the latest EFE Summary report for the KARVES Region. A member from each school was provided a folder containing the district-wide report in addition to a report specific to their school. Mr. Kelley explained the report for Academic attainment in areas such as non-traditional, etc. need to have earned more than 3 Carnegie Units in order to be considered a "completer." Our district has met their average level of performance in all areas. As a region we do fairly well. Interestingly, Mr. Kelley remarked that students in our area who have a CTE Concentration have a 95% graduation rate. This is positive and impactful information. Mr. Kelley stated he looks at this and many other types of information so when he does speak with principals, counselors, etc.; he is able to provide them his assistance and support.
- g. Paper.li: Mr. Kelley spoke about this web-based newspaper available to be defined for educational news, pulling articles from a variety of news sources, including blogs, professional organizations, etc. The paper Mr. Kelley designed contains information about Career and Technical Education and technological updates. Mr. Kelley will ensure every KARVES Board of Control and Career Center Executive Committee will receive a link to the paper. As a representative sample, Mr. Kelley reviewed an article received from today's paper concerning College and Career Readiness in the State of Indiana and efforts undertaken by Governor Pence.

OTHER BUSINESS:

Mr. Fay announced the 12th Annual Spaulding-Lawrence Golf Outing will be held on June 19th at Oak Springs Golf course. This is a fun-filled outing supporting our scholarship program. There will once again be a Beat the Director event on a par 3 with new prizes.

Dr. Palan announced Mr. Mardale Ekhoﬀ is retiring from the Grant Park Board and therefore, this will be his last KARVES Administrative Board of Control Meeting. Dr. Palan complimented Mr. Ekhoﬀ on his public support of education and the Kankakee Area Career Center and thanked him for his service. Everyone in attendance expressed their gratitude and wished him well. Mr. Ekhoﬀ spoke of his experience on the board and the fact his youngest son is at KACC this year in the C.N.A. Training program. Mr. Ekhoﬀ encouraged his fellow members to go to the Career Center and take a tour of the programs offered.

Mr. Fay called everyone's attention to the KACC website article thanking Beecher High School for transporting their students to KACC on Casimir Pulaski Day – a day in which Beecher was out of school and KACC was in session. Thirty-three of 38 students came for school, which is wonderful.

ADJOURN:

There being no further business to discuss a motion was made by Mr. Ekhoﬀ, seconded by Mr. Ruder at 7:20 p.m. to adjourn the meeting of the Kankakee Area Regional Vocational Education System's Administrative Board of Control and Kankakee and Kankakee Area Career Center's Executive Committee. Motion carried by unanimous roll-call vote.

As Recorded By: _____
Paul Swanson, Secretary Pro-tem

Attested: _____
Dr. John Palan on behalf of
Mardale Ekhoﬀ, Vice-Chairman