

Executive (KACC) Board Meeting
Thursday, July 10, 2014, 8:30 a.m.
Kankakee Area Career Center

Members Present

Beecher:	Jeffrey McCartney (8:40 a.m.)	Bradley:	Scott Wakeley
Central:	Tonya Evans	Grant Park:	John Palan, Chairman
Herscher:	Richard Decman	Kankakee:	Genevra Walters
Manteno:	Lisa Harrod (8:32 a.m.)	Momence:	Gary Miller
Peotone:	Steve Stein (8:34 a.m.)	St. Anne:	Rick Levek

Absent: Regional Office

Minutes

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on July 10, 2014 at 8:31 a.m.

PUBLIC COMMENT

The KACC Executive Committee welcomed Dr. Genevra Walters. Mr. Fay will be contacting Dr. Walters and Mr. McCartney for an orientation session on KACC/KARVES and the programs offered at the Career Center.

CONSENT AGENDA

1-3. A motion was made by Mr. Miller, seconded by Dr. Decman at 8:33 a.m. to approve the consent agenda, minutes of the regular June meeting, accounts payable and financial reports. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

4. Director's Report:

- a. Spaulding Lawrence Golf Outing: Mr. Fay gave an update on this recent event. Everything went well and several compliments from attendees were received. Dr. Palan stated he believed the outing was well-planned and everyone did a great job.
- b. Mr. Fay shared his condolences with BBCHS on the recent passing of their board president, Rich Mann. Dr. Wakeley stated Mr. Mann's son, Brad, will be joining the board as well as Michael O'Gorman.
- c. Mr. Fay reported he received 8 responses from Illinois Career Centers regarding grading scales. 5 of 8 responses have the 70, 80, 90% grade scales. Mr. Levek questioned why this was discussed last month. Dr. Wakeley talked about his reasons for bringing this to the attention of the board. Dr. Wakeley spoke of the competitive disadvantage to other students if their grading scale is more stringent. Both Dr. Wakeley and Dr. Walters spoke about the need to increase the rigor of curriculum, not the "arbitrary" tougher grading scale. GPA, according to Dr. Wakeley, is "Key" to colleges and universities for admission purposes.

Mr. Fay and the entire Board welcomed Mr. McCartney, Superintendent from Beecher High School.

DISCUSSION/ACTION ITEMS

- 5) a-d: Mr. Fay gave an overview of the recent interviews for the listed position openings as well as an individual summary of the candidates' job and educational history and starting salaries. The Law Enforcement Paraprofessional has yet to be identified, but several excellent candidates have applied, and been interviewed. A motion was made by Dr. Decman, seconded by Mr. Stein at 8:50 a.m. to approve

the hire of Matthew Fruehling, Auto Technology Instructor, Edward Leeson, Fire-Rescue Instructor and Donald Barber, Law Enforcement Instructor. Motion carried by unanimous roll-call vote. Ms. Harrod and Dr. Wakeley offered to assist in helping the new instructors since they have not taught high school students previously. Ms. Goodale thanked them for their offer, gave a brief overview of some of the orientation planned and stated a mentor has been identified and assigned.

6. Reinstatement Melinda Student to Full Time Employment: With the increase in student enrollment and upcoming leave of absence of another Cosmetology Instructor, Mr. Fay recommended reinstating Ms. Studer to full-time employment from the two-third level. A Motion was made by Mr. Levek, seconded by Mr. Miller at 8:51 a.m. to reinstate Melinda Studer to full-time employment. Motion carried by unanimous roll-call vote.
7. Discussion on Drafting Instructor Position: Mr. Fay reported on the distinct potential of bringing Steve Kelley, Drafting Instructor, back to full-time employment from the current two-third status. Mr. Fay stated student count currently stands at 34, but due to summer break for area counselors, KACC is unable to re-verify whether or not the students are still, in fact, going to come to KACC. Mr. Levek questioned whether Mr. Kelley is agreeable to coming back full time if needed. Mr. Fay assured him this is the case.
8. Approve Closed Session Resolution: The semi-annual Closed Session Resolution and Addenda were presented. A motion was made by Dr. Wakeley, seconded by Dr. Walters at 9:56 a.m. to approve the Closed Session Resolution and Addenda. Motion carried by unanimous roll call vote.
9. Strategic Planning Proposal from Big River: Discussion was held concerning the need and value of bringing in an outside firm to assist in the development of a formal strategic plan. Mr. Fay reminded everyone he initiated strategic planning last year and presented the preliminary plan at the August KARVES Board of Control Meeting. Mr. Fay gave a brief background of Big River and then questioned if the Board wanted to commit to the project. After lengthy discussion, the Board requested Mr. Fay bring the most current version of the KACC Strategic plan, along with a 5-year look-back of changes/updates implemented at the Career Center. No action on Big River was taken.
10. Tuition Comparison for In-District Schools: Discussion was held concerning the blend of tuition and flat assessment versus tuition only model as the KACC revenue stream. Mr. Fay gave his recommendation to change the tuition to \$1,200 per student and reduce the flat assessment portion billed to each school. To benefit the understanding of new members, Mr. Fay explained the flat assessment portion is divided among the schools based upon EAV and sophomore housing reports. A variety of opinions were shared among the members concerning the effect the change will have on overall cost to the schools, with some schools having their costs lowered and others, seeing an increase. Opinions revolving around the philosophy of the current fee structure and the need to keep it the same to maintain a mechanism of protection for the career center were also bantered throughout the discussion. Dr. Palan called for a motion. A motion was made by Dr. Wakeley, seconded by Dr. Walters at 9:46 a.m. to raise the tuition to \$1,200 per student and reduce the amount billed to in-district schools for flat assessment. Motion carried by roll-call vote as follows: Beecher, Yes; Bradley, Yes; Central, Yes; Grant Park, No; Herscher, No; Kankakee, Yes; Manteno, Yes; Momence, Yes; Peotone, No; St. Anne, No; Regional Office, Not in Attendance.
11. Press Policy Second Reading/Approval: Mr. Fay reminded everyone of the policies being presented at the last meeting and gave his recommendations for approval with some exceptions. A motion was made by Dr. Decman, seconded by Mr. Levek at 9:49 a.m. to approve the policies with the exception of Item 11) a. 1. Environmental Quality of Building and Grounds 4:160, by deleting the AED Section as KACC has no physical fitness facility and delete Soccer Goal Safety; and, 11) c. Instruction- Home and Hospital Instruction 6:150 to remove from the policy manual as KACC does not provide homebound instruction services to students. Motion carried by unanimous roll-call vote.

INFORMATIONAL ITEMS:

12. Principal's Report:

- a. Type II Assessment Project: Ms. Goodale reported the curriculum areas initiating this process during FY2015 are Automotive, Drafting/CAD, Child Development and Computer Technology. Faculty are already working on developing assessment materials, identifying domains, etc. The programs initiated last year are now up and ready to being administering the assessments for FY2015 school year. These tests will be provided online. Ms. Goodale expressed she is "looking forward" to implementation.
- b. Fire-Rescue EMR Program: Ms. Goodale publicly thanked both St. Mary's Hospital and Riverside Hospital for coming to KACC this summer to work with our Fire Students, taking time to do remedial training and perform practical assessments. Eleven students will receive their EMR certification. Ms. Goodale stated the EMR addition to the curriculum is a direct result of taking the suggestion of area fire chiefs and hospital EMT administrators who stated fire personnel today have about 70% of their time spent in first responder activities.
- c. Ms. Goodale mentioned other activities in which she has been engaged over the past month including the strategic planning process, attending I-Kan meeting, and interviewing for new positions.

OTHER BUSINESS

Dr. Decman questioned the purpose of having the Regional Office of Education having a vote on the KACC/KARVES Executive Committee. Dr. Palan explained this relationship is outlined in the Joint Agreement.

Dr. Decman asked fellow members to share their experience with a personnel matter involving employees stating they will potentially resign and the posting of positions. Everyone concurred a position can be posted as an "anticipated vacancy."

Dr. Palan queried the members concerning the Consent Agenda portion of these meetings and whether or not they want to have personnel hires and policy updates added to the consent portion of the meeting. Everyone agreed.

Dr. Walters informed the group of an upcoming program on August 13th at the Kankakee Public Library, featuring Dr. Robert Brooks, from Harvard University. The Program is entitled "How to Help Your Children Become Resilient. The Program, Kankakee School District Back to School Bash will be held from 6:00 p.m. to 8:00 p.m. Dr. Walters encouraged everyone to attend.

ADJOURN

There being no further business, a motion was made by Dr. Decman, seconded by Mr. Levek at 9:59 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: _____
Tonya Evans, Secretary

Attested By:

John Palan, Chairman