

Executive (KACC) Board Meeting  
KARVES Administrative Board of Control Meeting  
Thursday, August 13, 2015  
Kankakee Country Club, 6:00 p.m.

*Members Present*

Beecher – Jeff McCartney & Larry Hermen  
Bradley – Rob Zimbelman  
Central – Tonya Evans and Troy Meier  
Grant Park – Jerry Fick  
Herscher – Dr. Richard Decman (KACC Board Vice Chairman) & David Ruder (KARVES Chair Pro-tem)  
Kankakee – Genevra Walters  
Momence – Gary Miller & Sandra Illum  
Peotone – Steve Stein and Richard Uthe  
St. Anne – Kurt Moranz  
Regional Superintendent – Gregg Murphy

Director – Don Fay  
Assistant Director /Principal – Bosa Goodale  
Special Populations/Assistant Principal – Matt Kelley  
Recording Secretary – Alice Argyelan

Guest Speakers: Susan Emmerich, Ed.D. and Dean Dawson

*Absent: Manteno*

Minutes

The regular meeting of the Kankakee Area Career Center (KACC) Executive Committee and Kankakee Area Regional Vocational Education System (KARVES) Administrative Board of Control, Kankakee County, State of Illinois was called to order on November 12, 2015, 2015 at 6:29 p.m.

PUBLIC COMMENT

None

CONSENT AGENDA

- 1-4: A motion was made by Mr. Uthe, seconded by Mr. Moranz at 6:30 p.m. to approve the Consent Agenda including Approval of the minutes from the October Regular and Closed Session Meetings of the Kankakee Area Career Center. Motion was amended by Mr. Uthe, seconded by Ms. Illum at 6:31 to approve the consent agenda including:
- Approval of minutes from October Regular and Closed Session Meetings of the Kankakee Area Career Center.
  - Approval of Minutes from the August KARVES/KACC Combined Regular Meeting Minutes.
  - Approval of Accounts Payable
  - Approval of Financial Reports
- Motion carried by unanimous voice roll-call vote.

## GUEST PRESENTATION

5. Mr. Fay Introduced Dr. Susan Emmerich, CHEE and Mr. Dean Dawson, Engineer from BASF. Both these individuals, through CHEE, are working with area educators and industry to promote a broader reach and understanding of the types of jobs and educational pathways to those jobs here within Kankakee County and beyond.
  - a. Following a video on Production Technology, Mr. Dawson spoke about BASF, their global reach and the types of employment opportunities available. Mr. Dawson explained the outreach of BASF, not only through CHEE and Kankakee and Momence High Schools, but also with Kankakee Community College and Olivet University's Engineering Division. Mr. Dawson spoke of the goals to align pathways and communicate those pathways to high school and pre-high school age groups. Ms. Goodale questioned if jobs will be available once students finish the education process for these technical processor type positions, to which Mr. Dawson assured here both here and across the country. The need is there. Dr. Walters mentioned the fact of a Bachelor's Degree in communication no longer being much of a guarantee of being able to secure employment. Dr. Decman asked Mr. Dawson for suggestions about how we communicate this in a way where young people are excited about the pathway and make it "cool." Mr. Dawson shared his opinion: He believes young people want 2 things – to be successful and to make money, both of which are possible in this and other types of manufacturing fields.
  - b. Opportunity 3000 Video was presented to the group followed by a report from Dr. Emmerich, Director of CHEE. Ms. Emmerich spoke about the goal to create hope and demonstrate the pertinence of education to area youth so they develop a more persistent attitude toward their education. Reaching this goal will create increased graduation rates which will morph into workforce development. CHEE was started 1 year ago. There are 13 organizations involved in the taskforce at this time. Printed information was disseminated and reviewed by Dr. Emmerich. In meeting with area industry to ask what their needs are, much is said about the need for our workforce to pass a drug test, criminal background check, show up for work and arrive on time. City Life, associated with Youth for Christ, has been working with a variety of high schools to help students develop these "soft skills." Dr. Emmerich also spoke about the specific career pathway informational guides being developed. Ultimately, these will be available online for students and others to access. Ms. Emmerich requested those present to provide her with a "point of contact" for their districts to streamline and improve the communication process. She also requested each school post the Opportunity 3000 video on their websites. Recently, Manteno High School showed the video to each classroom prior to the parent-teacher conferences combined with their recent career fair which greatly enhanced attendance. Mr. Ruder stated the big hurdle is how to get information to the parents. Oftentimes, he stated, parents are the ones who steer their children through the traditional 4-year degree track. Everyone agreed this is the hardest component. Dr. Emmerich spoke about the potential to "re-brand" KACC in order to shift peoples thinking about vocational education. The term manufacturing is now "advanced manufacturing" as it entails robotics, computer technology and other high tech components. Dr. Emmerich encouraged everyone to follow her on Twitter as she tweets a great deal of information. Mr. Moranz suggested television commercials may be the way to reach parents. Ms. Emmerich offered to attend any district parent-teacher organization meetings.

## DIRECTOR'S REPORT

6. Director's Report: Mr. Fay provided a brief overview of the Career Conference being planned for this spring. Parents and students will be invited to hear from a variety of local businesses from throughout the area. The goal is to attract around 200 people to this first-time event.

## DISCUSSION/ACTION ITEMS

7. Approve PRESS Policies for First Reading: A motion was made by Mr. Moranz, seconded by Mr. Uthe at 7:30 p.m. to approve the first reading of the PRESS policies presented. Mr. Fay highlighted the fact most of the updates are small wording changes and requested the policy titled "Gifts to the System" allow for the Director to receive a gift in value of up to \$5,000 considering KACC does accept automobile donations, which should not need to go to the Executive Board for acceptance. Motion carried by unanimous roll-call vote. Policies will be brought back to the December meeting for second view and final approval.

## INFORMATIONAL ITEMS:

8. Principal's Report:
  - a. Parent-Teacher Conferences: Ms. Goodale informed everyone the conferences will be held the evenings of November 19<sup>th</sup> and 24<sup>th</sup> from 4:00 to 8:00 p.m. Ms. Goodale has been working with the 5 new teachers to assist them in preparing for the conferences. Ms. Goodale extended an invitation to all present to please stop by and tour the school considering we will be open during evening hours it may be more convenient.
  - b. Attendance during October was 98%. Mr. Fay commented it may have been even higher considering the students who attend when their home school does not are outside of this calculation.
9. Special Populations/Assistant Principal Report:
  - a. ACT WorkKeys: Mr. Kelley reminded everyone of the National Career Readiness Certificate availability for our students. Testing for this certification is on a voluntary basis. ACT WorkKeys tests will be given for first-semester Learning Center students to measure their growth in reading/math following a semester of tutoring service. Mr. Kelley will share the results when they are received.
  - b. Sophomore Day: This even was held October 27<sup>th</sup>. Of the 646 reservations received, 558 sophomores attended. A list of schools and their attendance was provided in addition to a report outlining comments from the Counselors/Chaperones who attended.
  - c. Manteno Career Fair: Mr. Kelley expressed high praise for Ms. Harrod and the Manteno Career Fair. There were 27 vendors who attended. Overall, Mr. Kelley described the event as "spectacular." Attending the event also afforded Mr. Kelley an opportunity to discuss KACC;'s Career Conference. Many vendors expressed sincere interest in attending.
  - d. Manufacturing Day: This event will be held at KCC, with KACC providing the attendees. Bus transportation will be provided for a good portion of our students with the goal of demonstrating a variety of opportunities for our students following graduation.
  - e. 8<sup>th</sup> Grade Career Days: This annual event, designed as a career awareness opportunity for area 8<sup>th</sup> graders, will be held in April at the Kankakee Hilton. With the increased interest from the business community, a change in venue – to KCC – will be considered for 2017.
  - f. Career Coaches: Messrs. Degenhart and Smith are back at KACC engaging our students to prepare their portfolios.

ADJOURN:

There being no further business to discuss, a motion was made by Uthe, seconded by Mr. Herman at 7:40 p.m. p.m. to adjourn the meeting of the Kankakee Area Regional Vocational Education System's Administrative Board of Control and Kankakee and Kankakee Area Career Center's Executive Committee. Motion carried by unanimous roll-call vote.

As Recorded By: \_\_\_\_\_  
Sandra Illum, Secretary

Attested: \_\_\_\_\_  
David Ruder, Chairman Pro-tem