

Executive (KACC) Board Meeting
Thursday, April 14, 2016
Kankakee Area Career Center

Members Present

Beecher:	Jeff McCartney	Central:	Tonya Evans
Grant Park:	John Palan, Chairman	Herscher:	Richard Decman
Manteno:	Lisa Harrod	Momence:	Gary Miller
Peotone:	Steve Stein (8:33 am)	St. Anne:	Rick Levek
Reg. Office:	Gregg Murphy		

Absent: Bradley-Bourbonnais and Kankakee

Minutes

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on April 14, 2016 at 8:31 a.m.

PUBLIC COMMENT

None

CONSENT AGENDA

- 1-4) A motion was made by Mr. Levek, seconded by Ms. Harrod at 8:32 a.m. to approve the Consent Agenda, including minutes from the March Combined Regular and Closed Sessions of the KARVES Administrative Board of Control and KACC Executive Committee, accounts payable, financial reports. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

- 4) Mr. Fay spoke about the following:
- a. Rotary Club: Mr. Fay provided an overview of a recent KACC presentation for the Rotary Club meeting on March 30th. The membership seemed very interested in KACC and surrounding activities and asked some really good questions. Mr. Fay offered individual Rotary members a tour of the facility.
 - b. Adult Education Planning Council: Mr. Fay informed everyone about the contents of this meeting, CSL Behring's involvement and some of the employment processes they utilize to weed out applicants submitted. For the most recent 50 position openings, they received 1,400 applications. Mr. Fay spoke about the importance of soft skills, including need to show up for work. Mr. Levek questioned if some people want to fit work into their leisure time instead of working leisure time around a work schedule.
 - c. KCC Small Business Council: According to Mr. Fay, this meeting was very well attended, including area Mayors, Dr. Avendano, a representative from the Federal Reserve, and Economic Development Person from Wisconsin. Mr. Fay shared with everyone some of the topics covered and described our area as being ripe for development, on the cusp of growing; making the need for a well-trained workforce that much more vital.

DISCUSSION/ACTION ITEMS

- 5) Director's Evaluation: This item was moved to Closed Session.
- 6) Special Project Assessment: Mr. Fay explained his goal of having an LED sign installed at the entrance to the Career Center. Mr. Fay informed the members of the current sign being 40 years old and in disrepair. Mr. Fay suggested having a one-time special assessment to help cover the cost of a new sign. The estimate for a new sign is \$30,000: KACC budget for \$10,000 with the 10 member school districts sharing the \$20,000 remainder at a flat rate of \$2,000 per school. Dr. Palan questioned what fiscal year

Mr. Fay is planning for the installation. Mr. Fay stated FY2017. This item will be brought back to the May meeting for further discussion and potential action.

- 7) Approval of FY2017 Admin and Staff Salaries: This item was moved to Closed Session.
- 8) Health, Vision, Dental Insurance Update: Mr. Fay informed the members the Career Center is currently in the open enrollment period for insurance coverages. The renewal rates received from Blue Cross Blue Shield of Illinois were reasonable enough to cause the Insurance Committee to determine KACC will remain with Blue Cross again this year. The Vision and Dental rates had very slight increases.
- 9) Election of Officers for FY2017: After a short discussion, it was decided to wait until the May meeting for an election of officers for the Fiscal Year 2017 beginning July 1st. Any member school superintendent willing to serve on the Executive Committee to please reach out to Dr. Palan and/or Mr. Fay to let them know of your interest to serve as an executive officer.
- 10) Appointment of KARVES' Administrative Board of Control Members: Mr. Fay requested Board Members inform the KARVES office if their Elected School Board Members assigned to the KARVES Administrative Board of Control will change for next fiscal year. Dr. Palan requested the information on School Board Appointments to the KARVES Board be brought to the May meeting.
- 11) Approve PRESS Policy Updates – First Reading: Dr. Palan stated the policies presented are very similar to those presented at the individual schools for their boards' consideration. Mr. Fay stated they reflect changes outlined in the new Senate Bill 100 for discipline. A motion was made by Mr. Stein, seconded by Dr. Decman at 8:45 a.m. to accept the PRESS Policies presented to be considered for first read. Motion carried by unanimous voice vote.

INFORMATIONAL ITEMS:

- 12) Principal's Report: Ms. Goodall addressed the following items:
 - a. CTEI and Perkins Grant Amendments are currently being finalized.
 - b. Ms. Goodale, accompanied by a few KACC and region CTE instructors attended the 2016 Connections conference. Ms. Goodale said the conference was well attended, included worthwhile information and addressed student growth models.
 - c. Ms. Goodale stated she met with the KACC advisory committee, explaining everything is pretty well set except for establishing timeline. This will be completed in the near future.
 - d. Senate Bill 100: Ms. Goodale surveyed the members in attendance as to who is utilizing IPA's discipline book. This is the direction she believes KACC will take as well.
 - e. KACC Student Recognition Night: Ms. Goodale stated awards and scholarships will be presented on May 10th. As in years past, the event will be held at KCC in their auditorium.
 - f. Cosmetology Summer School: The Cosmo Summer Session will begin on May 31st. Ms. Goodale questioned if everyone was out of school by then. With the exception of Clifton and Beecher, all other schools are out of session, leaving their students available for summer school.
 - g. Attendance: KACC Attendance rate continues to be 97%.
- 13) Special Populations/Assistant Principal. Mr. Kelly addressed the following topics:
 - a. 8th Grade Career Awareness Days: Mr. Kelley made several positive remarks about this 2-day program held at the Hilton Garden Inn, Tuesday and Wednesday of this week. Almost 1,400 students attended from schools as far north as Crete and south as Watseka. The feedback from speakers/presenters was very positive too.
 - b. NCCR Certification: There were 119 students who volunteered and were tested. Results will be made known in the very near future.
 - c. Excite and Ignite: Mr. Kelly stated he will be attending this event tomorrow and thanked Momence School District for including him in the program.
 - d. SkillsUSA: Mr. Kelley, the SkillsUSA Mentors and 42 KACC Students will travel to Springfield for this state-wide competition next weekend.
 - e. Emerging Workforce Conference: Mr. Kelley gave a brief overview of this upcoming event. He expects to have posters made, a Facebook event created, and information avenues utilized to promote the event.

CLOSED SESSION:

A motion was made by Mr. Stein, seconded by Ms. Evans at 8:52 a.m. to go into closed session to consider information regarding Employment, and Contract Negotiations, collective negotiating matters between KACC and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, [5 ILCS 120/2(c)(2)].

REOPEN SESSION

- 14) From discussion/Action Item 7): Approval of FY2017 Admin and Staff Salaries: A motion was made by Dr. Decman, seconded by Ms. Harrod at 9:04 a.m. to approve the FY2017 administrative and support staff salaries as presented. Motion carried with the following roll-call vote: Aye's: Beecher, Grant Park, Herscher, Manteno, St. Anne, and Regional Office. Nay's: Central, Momence, and Peotone.

ADJOURN

There being no further business, a motion was made by Dr. Decman, seconded by Ms. Harrod at 9:05 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: _____
Tonya Evans, Secretary

Attested By:

Dr. John Palan, Chairman