

Executive (KACC) Board Meeting
Thursday, June 16, 2016
Kankakee Area Career Center

Members Present

Bradley:	Scott Wakeley	Grant Park:	John Palan, Chairman
Herscher:	Richard Decman	Kankakee:	Genevra Walters
Manteno:	Lisa Harrod	Momence:	Gary Miller
St. Anne:	Rick Levek		

Absent: Beecher, Central, Peotone, Regional Office

Minutes

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on April 14, 2016 at 8:31 a.m.

Secretary Pro-tem:

A motion was made by Dr. Decman, seconded by Mr. Levek at 8:37 a.m. to appoint Dr. Scott Wakeley as Secretary Pro-Tem. Motion carried by unanimous voice vote.

PUBLIC COMMENT

On behalf of KARVES and KACC, Mr. Fay thanked Mr. Levek for his years of service. All those present afforded Mr. Levek their appreciation through verbal praise followed by a round of applause.

CONSENT AGENDA

1-4) A motion was made by Mr. Levek, seconded by Ms. Harrod at 8:38 a.m. to approve the Consent Agenda, including minutes from the May combined KARVES/KACC Regular meeting, accounts payable, financial reports and the hire of Tonya Born as a full-time Cosmetology Instructor. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

5) Mr. Fay gave his monthly report:

- a. Math Summit: Mr. Fay informed the Board about a Math Summit he attended at Kankakee Community College (KCC). Mr. Fay stated several instructors and curriculum personnel from our area attended. Mr. Fay shared his belief this course may provide an opportunity to bring area high schools a valuable program. Instructors in attendance appeared excited about the curriculum. Mr. Fay stated this may be a really good option for a 4th year math class at the high school level. Dr. Wakeley questioned the use of Compass scores in order to be eligible for the dual credit with KCC. Mr. Fay stated there are no Compass scores needed since Tech Math I and II are non-transferable credits – they are only valid at KCC. Tech II level course, however is transferrable. Because the I and II levels are non-transferable course means area math instructors who do not have their Master's Degree can, in fact, teach the course. Dr. Wakeley shared his opinion this program may help students avoid the remedial math classes upon entry to KCC. Mr. Levek questioned whether the class may be offered at KACC, to which Mr. Fay stated he believes it will be beneficial to all students. If need-be, maybe an instructor can be brought to KACC and taught here by pulling students out of their regular classes throughout the year. Mr. Levek questioned who developed the curriculum. ICCB developed program, which is not offered at all junior colleges. Several KCC tech instructors are very excited about this program, believing their students will lean applied math as well as broaden their understanding of terminology utilized. Dr. Walters questioned the possibly of offering this type of program for

her upper-level Jr. High Students and wondered if it was project based. Everyone agreed utilizing projects should be a part of the program – potentially a summer program. Mr. Fay offered Dr. Walters a textbook to review.

- b. IL AVC Workshop: Mr. Fay spoke about the recent 3-day workshop held here at the Career Center. The Workshop, designed for instructors to learn strategies to understand Tech II assessment results and how to integrate those learned strategies and data for practical application within their program. There were 8 instructors from KACC and approximately 15 from other area career center. In Mr. Fay's opinion, instructors received quite a benefit for the program. The information should be extremely helpful as they move forward.

DISCUSSION/ACTION ITEMS

- 6) School Calendar Amendment: Friday, April 28, 2017: Mr. Fay requested the KACC Calendar be amended by scheduling an In-service Day on April 28, 2017. Mr. Fay explained it is his intention to bus all KACC instructors to the SkillsUSA State Competition. Over the years, KACC has only been able to send 2 to 3 instructors. Many of our instructors, and all of our new instructors, have never been able to witness the competition their students undergo at SkillsUSA and believes this will be a useful and enlightening day. Mr. Levek questioned which TI day this will replace. Mr. Fay stated the 28th will be an additional day, in lieu of a school session day. KACC does not do the traditional ½ day professional development sessions throughout the year like the schools we serve. A motion was made by Ms. Harrod, seconded by Mr. Levek at 8:48 a.m. to amend the 2016-2017 KACC School Calendar by indicating April 28th as a Professional Development Day. Motion carried by unanimous roll-call vote.
- 7) Treasurer's Bond: A motion was made by Dr. Decman, seconded by Ms. Harrod at 8:49 a.m. to approve the renewal of KACC Treasurer's bond for 1 year at a cost of \$555. Motion carried by unanimous roll-call vote.

INFORMATIONAL ITEMS:

- 8) Principal's Report: Ms. Goodall addressed the following items:
 - a. Grant Approval: Ms. Goodale stated the Perkins Grant is partially approved because the portal is not yet open and she is awaiting the CAGE number, at which time the grant will be approved.
 - b. Grant Amendments: Amendments for this year have been submitted and Ms. Goodale anticipates all funds will be received by June 30th.
 - c. Professional Development: The FY2017 Schedule is being developed.
 - d. Parent Meetings: Ms. Goodale informed the board of the parent meetings held at KACC during the summer break. The meetings are mandatory for parents and their children if they are attending Cosmetology or C.N.A. Training Program. These two programs require many additional requirements, some of which need to be addressed over the summer months. Ms. Goodale stated due to the number of C.N.A. registrations, those students whose parents who both missed the parent meetings and who have not reached out to meet separately, may be dropped from the course before the school year begins. There appears to be a possible correlation between student success in the program and parent communication prior to beginning the course. Dr. Walters questioned if there might be other reasons, to which Ms. Goodale responded: Absolutely. This is another reason, according to Ms. Goodale, the recent data workshop will be helpful to our instructors. Teachers seemed grateful for the program so they know where to start and move on from there, setting goals which are both rigorous and sustainable.
 - e. Discipline: No bit issues during May.
 - f. Question: Dr. Decman questioned if KACC had a Consumer Ed teaching position open, to which Ms. Goodale replied only in the Child Development/Preschool, where a para-professional position is available. He mentioned a specific applicant at his district who is also speaking with KACC. Ms. Goodale will follow up on this with the candidate and Mr. Fay.

CLOSED SESSION:

A motion was made by Mr. Levek, seconded by Dr. Decman at 8:58 a.m. to go into closed session to consider information regarding Employment, and Contract Negotiations, collective negotiating matters between KACC

and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, [5 ILCS 120/2(c)(2)].

ADJOURN

There being no further business, a motion was made by Dr. Decman, seconded by Mr. Levek at 9:13 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: _____
Dr. Scott Wakeley

Attested By:

Dr. John Palan, Chairman