Executive (KACC) Board Meeting

Thursday, July 16, 2015, 8:30 a.m.

Kankakee Area Career Center

Members Present

Beecher: Jeffrey McCartney Bradley: Scott Wakeley (9:10 a.m.)

Grant Park: John Palan, Chairman Herscher: Richard Decman (9:03 a.m.)

Manteno: Lisa Harrod Momence: Gary Miller

St. Anne: Rick Levek Reg. Office: Gregg Murphy

Absent: Central, Kankakee and Peotone

*Minutes*

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on July 16, 2015 at 8:44 a.m.

PUBLIC COMMENT

None

CONSENT AGENDA

* 1. A motion was made by Mr. Levek, seconded by Ms. Harrod at 8:45 a.m. to approve the Consent Agenda, including minutes from the June KACC Executive Committee regular and closed session meetings; accounts payable; financial reports; confirm hire of David Reick; custodian; accept resignation of Danielle Jacques; Approve hire of preschool lab supervisor; accept resignation of Melinda Studer; and, reclassify cosmetology instructor, Jennifer Newstat to full-time status. Motion carried by unanimous roll-call vote.

DIRECTOR’S REPORT

1. Director’s Report: Mr. Fay informed the members KACC and KARVES have received all Perkins and State CTE funding for FY2015. This is the first time in many years all funding has been received within the fiscal year as owed. Mr. Fay mentioned next year is “anyone’s guess” as to how the funding will be received. Mr. Fay also provided an update on the new employee recruitment efforts for the following positions: Child Development Preschool Lab Supervisor, part-time Cosmetology Instructor and, a Automotive Technology Teacher’s Assistant. Mr. Fay was happy to report the KACC Spaulding-Lawrence Memorial Golf Outing was held. While we were 2 foursomes short from last year, we did have a very similar profit which is greatly appreciated for future scholarship awards. There are several ongoing projects within KACC’s physical plant. Mr. Fay stated he is delighted to have the new custodian start this week as he comes with experience, having worked at Bishop McNamara High School.

DISCUSSION/ACTION ITEMS

1. 2015-2018 KACC Faculty Collective Bargaining Agreement Update: Moved to Closed Session
2. Approve Administrative and Support Staff Wages for FY2016: Moved to Closed Session
3. Approve Treasurer’s Bond: A motion was made by Mr. Levek, seconded by Beecher at 8:50 a.m. to approved renewal of the KACC/KARVES’ Treasurer’s Bond. Motion carried by unanimous roll-call vote.
4. Approve Closed Session Resolution: a Motion was made by Dr. Murphy, seconded by Ms. Harrod at 8:51 a.m. to approve the Closed Session Resolution as presented. Motion carried by unanimous roll-call vote.
5. Approve Offer to Purchase Contract for 1972 Springpark Loop, Bourbonnais and Authorize Director, Don Fay to sign all necessary documentation to complete and close sale of property. Mr. Fay informed the Board KACC received an offer equal to the list sales price. Mr. Fay spoke about the fine quality of the house and technical advances in the basement wall system. A motion was made by Ms. Harrod, Seconded by Mr. Levek to approve the Offer to Purchase Contract for 1972 Springpark Loop, Bourbonnais and to authorize Mr. Don Fay to sign all necessary documentation to complete and close the sale of the property. Motion carried by unanimous roll-call vote.
6. Approve Audit Proposal for KACC & KARVES Fiscal Year 2016 through Fiscal Year 2017: Mr. Fay mentioned his respect for this audit firm. They have a good grasp on the KACC/KARVES financials. A motion was made by Mr. Levek, seconded by Ms. Harrod at 8:56 a.m. to approve the Audit Proposal for FY2016 through FY2017. Motion carried by unanimous roll-call vote.
7. Approve and Adopt PRESS Policy Updates: Mr. Fay reminded the members these policies were presented last month for first reading. A Motion was made by Dr. Murphy, seconded by Mr. Levek to approve and adopt the PRESS Policy Updates with the exception of changing the word “Superintendent” to “Director” in the Administration Personnel Other than Director. Motion carried by unanimous roll-call vote.

INFORMATIONAL ITEMS:

1. Principal’s Report: Ms. Goodale stated she was proud to report recent National SkillsUSA Competition held in Louisville, KY. Two KACC Students, Kenton Robeson (KHS) and Tai-Leigh Schlaich (HHS), competed nationally taking a 19th and 13th place respectively. Ms. Schlaich has received a full-ride scholarship to SIU to study nursing. Because of her C.N.A. and Medical Terminology coursework here at KACC, she will be able to graduate early and go right on to graduate school to potentially pursue a Nurse Practitioner degree. Mr. Robesen has received scholarship offers from Ohio Tech, Lincoln Tech, UTI and Wyo Tech, and is leaning toward Ohio Tech.
2. Treasurer Pro-Tem: A motion was made by Mr. Levek, seconded by Dr. Palan, to appoint Mr. Gary Miller as Secretary Pro-tem to the KACC Executive Committee. Motion carried by unanimous voice-vote.

CLOSED SESSION:

* A motion was made by Mr. McCartney, seconded by Mr. Levek at 9:02 a.m. to move to a closed session to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee of the district or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1) and consider information regarding Employment, and Contract Negotiations, collective negotiating matters between KACC and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, [5 ILCS 120/2(c)(2)]. Motion carried by unanimous roll-call vote.

REOPEN SESSION

1. Action: Approve Administrative and Support Staff Wages for FY2016: A motion was made by Dr. Decman, seconded by Mr. Levek at 9:41 a.m. to approve a 3% wage increase for KACC Administrative and support staff. Motion carried by unanimous roll-call vote.

ADJOURN

There being no further business, a motion was made by Mr. Levek, seconded by Dr. Decman at 8:56 to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous roll-call vote.

As Recorded By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gary Miller, Secretary Pro-Tem

Attested By:

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Dr. John Palan, Chairman