

Executive (KACC) Board Meeting
Thursday, October 15, 2015, 8:30 a.m.
Kankakee Area Career Center

Members Present

Beecher:	Jeffrey McCartney	Bradley:	Scott Wakeley
Central:	Tonya Evans	Grant Park:	John Palan, Chairman
Herscher:	Richard Decman	Momence:	Shannon Anderson
Peotone:	Steve Stein	St. Anne:	Rick Levek
Reg. Office:	Gregg Murphy		

Absent: Kankakee and Manteno

Minutes

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on October 15, 2015 at 8:30 a.m.

PUBLIC COMMENT

None

CONSENT AGENDA

- 1-4) A motion was made by Mr. Levek, seconded by Dr. Wakeley at 8:33 a.m. to approve the Consent Agenda, including minutes from the October Regular and Closed Sessions of the KACC Executive Committee; accounts payable; financial reports; and confirm hire of Marla Miler and Cheryl Kucer. Motion carried by roll call vote: Beecher, Bradley, Central, Grant Park, Herscher, Momence, St. Anne and Regional Office all voting yes and Peotone was abstaining from the vote.

DIRECTOR'S REPORT

- 5) Director's Report: Mr. Fay provided short highlights from activities taking place the past month:
- Met with representatives from Kankakee High School to offer assistance in their resurrection of the C.N.A. Training Program. Mr. Fay and Ms. Goodale delivered myriad information concerning IDPH guidelines and processes needing to be followed to be in compliance when providing this curriculum.
 - Mr. Fay has been involved with several College and Career Readiness meetings, including CHEE. In this vein, Mr. Fay informed everyone Dr. Emmerich from CHEE and Dean Dawson an Engineer from BASF have agreed to attend the November KARVES/KACC Combined meeting to inform everyone of progress made and direction for the future, including efforts to engage area business to become more engaged with local education.
 - System Directors' Leadership Council: Mr. Fay said this committee is fairly certain monies will not be forwarded until such time as the State of Illinois passes a budget. This fiscal year may be similar to that of 2008-09 where payments are not received.

DISCUSSION/ACTION ITEMS

- 6) KARVES and KACC Audit Presentation and Approval: Mr. Rick Blanchette, C.P.A. from Russell Leigh & Associates reviewed both the KARVES and KACC Annual Audit. Expenses, revenues, and actual vs. budget amounts were highlighted. Some general questions were asked regarding TRS actuarial amounts, fund balance, etc. Dr. Decman questioned what KACC's bottom cash-on-hand amount is during the fiscal year, interest rate on money market accounts and requested to know how KACC funds are invested. Short discussion ensued. Dr. Murphy reminded everyone of the State financial situation, which may limit receipt of funds during the fiscal year, having a greater impact on fund balances in FY2016. A motion was made by Dr. Decman, seconded by Mr. Stein at 8:50 a.m. to

accept the KARVES and KACC Annual Audits as presented. Motion carried by unanimous roll-call vote.

- 7) 2015-2018 KACC Faculty Collective Bargaining Agreement Update: Moved to Closed Session
- 8) Approve Second Reading and Accept PRESS Policy Updates: A motion was made by Dr. Decman, seconded by Mr. Levek at 8:52 a.m. to approve the PRESS Policy updates as presented. Motion carried by unanimous roll-call vote.

INFORMATIONAL ITEMS:

- 9) Principal's Report: Ms. Goodale spoke on the following topics:
 - a. Ms. Goodale recently attended the Forum for Excellence which included topics on Career Pathways and Dual Credit.
 - b. KACC hosted the October CHEE Meeting, with those in attendance being provided a tour of the Career Center.
 - c. Attendance for the month of September was at 98%, which is a percentage point higher than the normal average of 97%.
- 10) Special Populations/Assistant Principal. Mr. Kelly addressed the following topics:
 - a. WorkKeys Test Results have been sent to parents. The Learning Center began working with students September 28th. Throughout the year, there will be 77 students to receive assistance in reading and 166 students in math. Mr. Kelley spoke to the fact of students needing a solid academic base, especially considering the majority of our classes are dual credit. He stated communication to parents is being revamped to stress this particular valuable component of the Learning Center. Dr. Wakeley questioned if the Career Center is experiencing more difficulty in obtaining dual credit based upon minimum standards of students. He related a situation where they are being asked for students to have an ACT score minimum of 25 in order to receive dual credit in AP Calculus. Mr. Kelley and Mrs. Goodale spoke to the fact of various curriculum areas having different standards. Mr. Kelley spoke about industrial arts not having such a stringent requisite. Ms. Goodale spoke about KACC's C.N.A. Training Program and the minimum compass score utilized with our students. Dr. Decman and Dr. Wakeley both spoke about college students who are enrolled in these types of classes not having ACT scores of 25. Mr. Kelley informed the Board he recently met with the dual credit representatives from Prairie State and Kankakee Community College. These topics were discussed and both gentlemen were given a tour of our facility.
 - b. Sophomore Day will be held at KACC on October 27th. School reservations are down by 300 to 400 students. Dr. Levek questioned what impact this is having on enrollment, "Does it mean anything?" Mr. Kelley is unsure of the impact as yet. He cited Watseka High School as not sending students to Sophomore Day at all this year, so he traveled to Watseka and made an in house presentation to their students. Dr. Wakeley questioned whether some schools "know" who is going to attend, so they don't send to Sophomore Day. Ms. Goodale suggested the opportunity to see 3 curriculum demonstrations on Sophomore Day can certainly aide in the students' abilities to make a better, informed choice.
 - c. The next Student Services Committee Meeting will be held at KACC on November 10th. This date follows Sophomore Day and was chosen for that purpose. Mr. Kelly is hoping to receive feedback from counselors about the event.
 - d. Several new administrators and counselors attended the September Student Services Committee. Mr. Kelley, along with Mr. Fay and Ms. Goodale, share information about KACC and KARVES in addition to providing a tour of the school.
 - e. Manufacturing day will be held November 20th at Kankakee Community College. KACC plans to send around 100 students to this event. Mr. Fay mentioned the fact of Manteno High School having a Career Fair the last week of October. Mr. Fay reminded the Board that KARVES will host a Career Conference in April, inviting area businesses to share with parents and students information on skills, certifications and degrees required to fill open positions in our area.

Companies like BIMBA, BASF, Peddinghaus, Shoup Manufacturing, CSL Behring, Riverside Medical Center, etc. will be invited to attend. The 3000 Opportunity Video will be shared at the November KARVES/KACC Board Meeting.

CLOSED SESSION:

- A motion was made by Ms. Evans, seconded by Mr. Levek at 9:03 a.m. to move to a closed session to consider information regarding Employment, and Contract Negotiations, collective negotiating matters between KACC and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, [5 ILCS 120/2(c)(2)]. Motion carried by unanimous roll-call vote.

REOPEN SESSION

The Regular Meeting of the Kankakee Area Career Center Executive Committee was called back to order at 9:39 a.m.

- 10) Approve 2015-2018 Kankakee Area Career Center Faculty Collective Bargaining Agreement: A motion was made by Dr. Wakeley, seconded by Mr. Levek at 9:40 a.m. to approve the 2015-2018 KACC Faculty Collective Bargaining Agreement. Motion carried by unanimous roll-call vote.

ADJOURN

There being no further business, a motion was made by Dr. Decman, seconded by Dr. Wakeley at 9:41 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: _____
Tonya Evans, Secretary

Attested By:

Dr. John Palan, Chairman