

Executive (KACC) Board Meeting
Thursday, December 10, 2015
Kankakee Area Career Center

Members Present

Beecher:	Jeffrey McCartney	Bradley:	Scott Wakeley
Central:	Tonya Evans	Grant Park:	John Palan, Chairman
Herscher:	Richard Decman	Manteno:	Lisa Harrod
Peotone:	Steve Stein	St. Anne:	Rick Levek
Reg. Office:	Gregg Murphy		

Absent: Kankakee and Momence

Minutes

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on December 10, 2015 at 8:35 a.m.

PUBLIC COMMENT

None

CONSENT AGENDA

- 1-4) A motion was made by Dr. Decman, seconded by Tonya Evans at 8:36 a.m. to approve the Consent Agenda, including minutes from the November Regular Meeting of the combined KARVES Administrative Board of Control and KACC Executive Committee, accounts payable and financial reports. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

- 5) Director's Report: Mr. Fay provided short highlights from activities taking place the past month:
- Technical Type II Assessments: Mr. Fay and Katrina Paddick met with the CEO and a sales representative from Precision Testing out of Utah. The AVDC Committee, comprised of directors of 10 career centers, has been looking into a change in Assessment vendors. Precision Testing is offering a fee of \$6 per test (currently paying \$20 per test) in exchange for making our current test questions available for use by other schools. This will be brought to the AVDC committee in full. Currently, KACC tests about 600 students. Dr. Decman questioned if we have developed the questions, how will this equate to a Type II? Mr. Fay explained the questions were developed by state-wide teams, scoring is done off-site and, questions are random. Precision Testing does have tests available, i.e.: 21st Century Skills Tests, which we will have access to those questions/tests as well.
 - Parent-Teacher Conference: KACC held conferences the evening of Nov. 19th and 24th.
 - Computer Infrastructure: Mr. Fay reported our staff was able to pull the old wiring and then Ruder Electric do installation of CAT 6 cable, which is almost finished. Over winter break, the access points will be installed, with Mr. Papineau coming in over break to assist. Dr. Palan questioned when the project will be complete. Mr. Fay shared his expectation of this wiring update being finished before school resumes on January 5th.

DISCUSSION/ACTION ITEMS

- 6) KACC School Calendar for FY2017: Mr. Fay called everyone's attention to the calendar as presented. KACC's calendar was fashioned to coincide with BBCHS' FY2017 calendar. Some noted exceptions made were: Teacher Institute date differences and possibility of taking 2 days off in March in lieu of a week for Spring Break. The thought process for not taking a traditional Spring break is to better serve our schools as several take different weeks off in March. Mr. Fay will present this option to the KACC Teacher's Association for their input. Not taking a spring break also creates an earlier release date at

end of year (May 17th). Oftentimes, once senior students are gone and the remaining attending schools begin their final exam schedules, there is no longer a consistent student population at KACC. No action was taken on the calendar.

- 7) PRESS Policies: A motion was made by Ms. Harrod, seconded by Mr. Stein at 8:44 a.m. to approve the PRESS policies as presented. Motion carried by unanimous roll-call vote.
- 8) Ten-year Tuition Report: Mr. Fay distributed a report for each individual member school in attendance demonstrating a 10-year look-back at the per-student cost of attending KACC. The report included tuition plus flat assessment, less the CTEI formula-funding dollars schools receive for in-house vocational education.

INFORMATIONAL ITEMS:

- 9) Principal's Report: Ms. Goodale spoke on the following topics:
 - a. Attendance: Average student attendance at KACC for November was 97%, down from 98% in October.
 - b. CHEE: Ms. Goodale reported she continues her involvement on this committee.
 - c. Parent-Teacher Conference: Ms. Goodale spoke about her discussion at the most recent Principal's meeting in regard to parent-teacher conferences in general. While KACC had a 16% attendance rate, which is better than many schools, the goal is to see this number increase. Suggestions from area principals included changing from traditional parent-teacher conference to more of an open house theme. For KACC, this might mean opening the building to sophomores and their parents. Ms. Evans stated her belief: A parent-teacher conference needs to be offered. Ms. Goodale assured her this will be the case with the possibility of having other activities the same evening to bring in larger numbers. Mr. Fay stated many parents today keep up to date with online gradebooks and no longer see the need for a conference. Dr. Wakeley shared the fact BBCHS no longer does a spring conference, only one in the fall.
 - d. Teacher-Staff In-Service Day: Ms. Goodale reported January 4th has been set aside for an Active Shooter Training Program. Ms. Goodale informed the group she will plan time for tabletop activities to discuss scenarios, etc. Mr. Fay questioned whether any schools have had an intruder drill with students in the building. Dr. Palan stated Grant Park did a few years ago with the full support of the board and they found it very beneficial. Dr. Wakeley suggested utilizing law enforcement students be involved in a disaster/intruder drill. Dr. Murphy questioned the KACC safety plan from the standpoint of stay in place and barricade as opposed to exit, etc. Ms. Goodale stated no change has been made; the verbiage remains the same. Dr. Wakeley stated BBCHS videotaped this training, with teachers acting as students. Dr. Decman stated the law enforcement departments want to get into the schools so they have a clear idea of the layout and feel of every building. Ms. Goodale stated County, Bourbonnais, and SWAT will be involved as it will be training for them too.
- 10) Special Populations/Assistant Principal. Mr. Kelly addressed the following topics:
 - a. WorkKeys Post-Tests: These tests, following a semester of tutoring services are being completed this week. Mr. Kelley will share results at the next meeting.
 - b. Scholarship: The Learning Center will once again give 2 scholarships in FY2016. The first will be awarded following 1st semester. Applications are currently being taken.
 - c. 8th Grade Career Awareness: Mr. Kelley reported plans are well underway for the April event. He also shared his vision for potentially moving 8th Grade day to KCC (during their spring break) in order to accommodate the many businesses who want to participate, but for whom we do not currently have space at the Hilton Garden Convention Center.
 - d. Emerging Workforce Conference: Mr. Kelley is working on this conference to be held May 5th from 5:00 to 7:30 or 8:00 p.m. Fifteen businesses have informed him they want to attend. Currently the plan is to allow each business 15-20 minutes to talk about their business and types of jobs and training/education needed to get those jobs. Mr. Kelley is working on creating a

website to link to our Facebook Page, Twitter account, and the KACC website to share information for this event.

ADJOURN

There being no further business, a motion was made by Mr. Levek, seconded by Ms. Harrod at 9:00 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: _____
Tonya Evans, Secretary

Attested By:

Dr. John Palan, Chairman