

Executive (KACC) Board Meeting
KARVES Administrative Board of Control Meeting
Thursday, November 10, 2016
Kankakee Country Club

Members Present

Bradley –Scott Wakeley
Central – Tonya Evans (KACC Secretary)
Herscher –Dr. Richard Decman (KACC Board Vice Chairman) & Dave Ruder (KARVES Chairman Pro-tem)
Momence –Gary Miller
Peotone –Steve Stein & Richard Uthe
St. Anne – Kurt Moranz
Regional Office, Gregg Murphy

Director – Don Fay
Assistant Director /Principal – Bosa Goodale
Special Populations/Assistant Principal – Matt Kelley
Recording Secretary – Alice Argyelan

Guest – Gary Hays, BIMBA Manufacturing

Absent: Beecher, Grant Park, Kankakee, Manteno

Minutes

The regular meeting of the Kankakee Area Career Center (KACC) Executive Committee and Kankakee Area Regional Vocational Education System (KARVES) Administrative Board of Control, Kankakee County, State of Illinois was called to order on March 16, 2017.

PUBLIC COMMENT

None.

CONSENT AGENDA

- 1-4: A motion was made by Ms. Evans, seconded by Mr. Moranz at 6:34 p.m. to approve the Consent Agenda including minutes from the February regular meeting of the Kankakee Area Career Center, minutes from the November KARVES/KACC Combined Regular meeting, accounts payable and financial reports. Motion carried by unanimous roll-call vote.

GUEST SPEAKER

- 5) Mr. Fay introduced Mr. Gary Hays, Operations Manager at BIMBA Manufacturing. Mr. Fay thanked Mr. Hays and BIMBA for their consistent support of KACC and the drafting program. Mr. Fay informed the members of BIMBA's most recent donation: 15 wide-screen computer monitors for the drafting classroom. Mr. Fay informed members of several other donations from BIMBA over the years, as well as their support of our internship program. Mr. Fay presented Mr. Hays with a Certificate of Appreciation. Followed by resounding applause from everyone present.

Mr. Hays addressed the board, stating he too, is a graduate of KACC's drafting program. Mr. Hays stated that over the past 15 years he has been working with Steve Kelley and Matt Kelley. This relationship has been a win-win for both organizations. Mr. Hays spoke of the difficulty in hiring

engineers and drafters. The internship component has given KACC students great experience while BIMBA has gained 6 or 7 full time employees who continue to work full time. Mr. Fay complimented Steve Kelley, Drafting Instructor, for being so proactive and reaching out to business professionals in the drafting/architectural field. Mr. Hays has attended Steve Kelley's Advisory Board meetings which are held regularly throughout the school year.

DIRECTOR'S REPORT

6) Director's Report:

- a. Mr. Fay began his report by explaining why he wanted to host this month's meeting at KACC: He wanted to give KARVES Board of Control members an opportunity to tour the school. Mr. Fay then led everyone on a tour of the school classrooms and workshops. Several KACC instructors were on hand to speak with board members and answer their questions. Following the tour, Mr. Fay addressed the display of pictures set about the room; talking about progress made during the past 15 years. Mr. Fay highlighted building enhancements; program enhancements; memories of previous faculty and board members. He then expressed his gratitude for having the opportunity to work with the thousands of students who have attended KACC. Mr. Fay, stating he had "only 3 board meetings left before he retires," took a moment to thank the wonderful instructors and staff with whom he has been able to work.
- b. SkillsUSA State Competition: Mr. Fay invited all KARVES and KACC board members to join KACC faculty on April 28th, from 7:30 a.m.-5:00/5:30 p.m. to travel to SkillsUSA State Competition. KACC is sending 46 students to the competition. A couple administrators from our districts have already stated they will attend.

DISCUSSION/ACTION ITEMS

- 7) KARVES/KACC Proposed FY2018 Meeting Schedule: Mr. Ruder questioned if there were any questions or concerns about the schedule as presented. A motion was made by Mr. Uthe, seconded by Mr. Moranz at 7:27 p.m. to approve the KARVES/KACC Meeting Schedule as presented. Motion carried by unanimous voice vote.
- 8) Re-Hire Principal: A motion was made by Dr. Wakeley, seconded by Mr. Uthe at 7:28 p.m. to re-hire the KACC principal for the FY2017-2018 school year. Motion carried by unanimous roll-call vote.
- 9) Approve to attend State SkillsUSA Competition, April 27th through 29th: Mr. Kelley stated there will be four chaperones attending the competition with KACC Students. Following short discussion, a motion was made by Ms. Evans, seconded by Mr. Uthe at 7:29 p.m. to approve students to travel on an over-night field trip for SkillsUSA State Competition. Motion carried by unanimous roll-call vote.
- 10) Confirm hire of Matthew A. Kelley as Director of KARVES and KACC: Mr. Fay stated Mr. Kelly was hired at the February KACC Executive Committee, and asked members present as the KARVES Administrative Board of Control to confirm the hire. A motion was made by Mr. Moranz, seconded by Mr. Uthe at 7:30 p.m. to hire Matthew Kelley as Director for KARVES and KACC. Motion carried by unanimous roll-call vote.
- 11) Approve Resolution to add Matthew Kelley to KACC/KARVES' Bank Accounts: A motion was made by Mr. Uthe, second by Mr. Miller at 7:31 p.m. to approve the Resolution to add Matt Kelley to the KACC/KARVES' bank accounts. Motion carried by unanimous roll-call vote.

INFORMATIONAL ITEMS:

- 12) Principal's Report: Ms. Goodale reported the following:
 - a. Student Attendance for February was 98 percent.
 - b. Ms. Goodale distributed preliminary enrollment numbers for next year. Currently, there are 5 programs which are closed due to the high numbers. If students change their mind and numbers permit, the programs may be opened at a later date.

- c. Ms. Goodale distributed a list of students and their corresponding schools, who will be attending the SkillsUSA competition in April, reminding everyone present, they are welcome to attend with our faculty.
 - d. Type II and III Assessments complete and summative evaluations are done as well. Those instructors not on an evaluation schedule this year were included in individual meetings.
 - e. IACTE Meeting: Ms. Goodale and a couple KACC instructors attended this annual conference. Ms. Goodale reported learning more about State legislative issues. Instructors joined Ms. Goodale in sharing information garnered at the conference with KACC faculty.
- 13) Special Populations/Assistant Principal Report: Mr. Kelley reported on the following:
- a. ACT WorkKeys: Learning Center is wrapping up the voluntary ACT WorkKeys tests, allowing students to qualify for a Career Readiness Certification. There were 215 students who volunteered to take this additional test.
 - b. 8th Grade Career Awareness Days: Mr. Kelley reminded everyone this event will be held April 4 and 5, inviting them to stop by anytime during the 2 days. Mr. Kelley thanked Central district for sending their 8th Graders. Mr. Kelley highlighted some of the speakers attending this year.
 - c. KHS Parent-Teacher Conference: Mr. Kelley, along with Fire-Rescue-EMR Instructor, Ed Leeson attended Parent-Teacher Conferences at KHS earlier this afternoon. Kankakee City Fire Department requested Mr. Leeson be available to parents during the event to discuss KACC Fire curriculum. The goal is to help parents better understand the potential progression to the workplace. Kankakee City Fire Department is hoping this will help develop a better pool of locally-trained persons for recruitment purposes.

OTHER BUSINESS:

Mr. Ruder called everyone's attention to the information on the Upcoming Spaulding/Lawrence Memorial Golf outing to be held June 16th. Mr. Ruder encouraged everyone's attendance in this event.

Mr. Moranz mentioned a recent news program, which included Mike Rowe from the television show "Dirty Jobs." Mr. Moranz stated the interview was really great and showed support for CTE. Mr. Fay mentioned Mr. Rowe has been the keynote speaker at the National SkillsUSA competition and agreed, Mr. Rowe is a wonderful advocate for CTE.

ADJOURN:

There being no further business to discuss, a motion was made by Mr. Uthe, seconded by Mr. Moranz at 7:38 p.m. to adjourn the meeting of the Kankakee Area Regional Vocational Education System's Administrative Board of Control and Kankakee and Kankakee Area Career Center's Executive Committee. Motion carried by unanimous voice vote.

As Recorded By: _____
Tonya Evans, Secretary

Attested: _____
David Ruder, Chairman Pro-tem