

Executive (KACC) Board Meeting
Thursday, December 14, 2017
Kankakee Area Career Center

Members Present

Bradley:	Scott Wakeley	Central:	Tonya Evans, Secretary
Grant Park:	Matt Maxwell	Herscher:	Richard Decman, Chair Pro-Tem
Kankakee:	Genevra Walters (8:48am)	Momence:	Shannon Anderson
St. Anne:	Charles Stegall	Reg. Office:	Gregg Murphy

Absent: Beecher, Manteno, Peotone

Minutes

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on December 14, 2017 at 8:38 a.m.

PUBLIC COMMENT

None

CONSENT AGENDA

- 1-4) A motion was made by Dr. Wakeley, seconded by Mr. Stegall at 8:39 a.m. to approve the consent agenda including approval of minutes from the November Regular Meeting of the combined KARVES Administrative Board of Control and KACC Executive Committee, accounts payable, financial reports. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

- 1) Director's Report: Mr. Kelley updated the board on the following:
 - a. Continued involvement on BBCHS Strategic Planning Committee. Mr. Kelley stated this is a great opportunity and is grateful to be included.
 - b. CTE Diploma: Mr. Kelley gave an overview of his efforts to work with industry leaders to solidify industry standards, look at outcomes and create a CTE type of diploma to better demonstrate the skills sets our students have developed while attending KACC.
 - c. Executive Advisory Committee: Mr. Kelley gave a brief report about this recent meeting, provided an overview of its members. Mr. Kelley expects to reconvene this committee early spring.
 - d. KACC Tech Committee: This committee has brought ideas to the table and is assisting in implementation of Google at KACC. January 8 Teacher In-service will be training on Google platforms.
 - e. District Visits: Mr. Kelley stated he continues to look for opportunities to reach out to our attending schools. This past week, Mr. Papineau and Mr. Umphrey went to Watseka High School.
 - f. Welding Instructor: Mr. Kelley will present a position description and job placement ad at the next Board meeting to begin the search/recruitment process.
 - g. CTEI Funds: KACC received the final FY 2016-17 payment of CTEI funds.
 - h. FY2018-19 School Calendar: Mr. Kelley stated he has decided to hold off presenting a calendar until more district calendars are finalized to better serve schools and their students.

DISCUSSION/ACTION ITEMS

- 5) KACC 2017-18 Calendar Amendment: Mr. Kelley presented a change to the current school calendar: Dates changed for Spring Break and one Professional Development Day. A motion was made by Dr. Wakeley, seconded by Ms. Evans to amend the KACC 2017-18 School Calendar as presented. Motion carried by unanimous voice vote. Following the vote, a short discussion was held in regard to individual school calendars for next year.

INFORMATIONAL ITEMS

- 6) Principal’s Report: Mr. Guerin provided information on the following topics/activities from the past month:
 - a. Counselor’s Day: Mr. Guerin thanked everyone for allowing their counselors to attend this meeting and disseminated a program information book designed to help counselors better communicate about KACC, its benefits, costs, dual credit, etc. The counselors seemed to welcome the information.
 - b. KACC Student Registration: Google forms will be utilized to register students for the upcoming school year. This was presented at Counselor’s Day. The change is a great opportunity to utilize technology to reduce time spent on entering 800 + student applications into the SIS system from a hand-written application. The Google form only takes 2 minutes to complete.
 - c. School Visits: Mr. Guerin thanked BBCHS for inviting them to their Elective program; Kankakee for inviting to attend a meeting concerning Competency Based Learning. Mr. Guerin stated he looks forward to continuing to be involved at the home-district level to best serve schools and their districts.
 - d. Nucor Visit: This was an exceptional opportunity for students, who heard about the Nucor Steele as a company, the wide variety of jobs and potential for advancement, etc. Mr. Guerin mentioned how interesting it was to hear our students ask questions about traditional employment benefits, including retirement benefits.
 - e. National Honor Society: Mr. Guerin spoke of the criteria developed to determining who will be eligible for recommendation to NHS for CTE education.

OTHER BUSINESS

The KACC Executive Committee Board members held a discussion concerning KCC potential for flight school, Jeff Benoit, etc. It was recommended students from our member schools be surveyed to determine the interest in a program along these lines. It was also suggested the National Guard Aviation Facility may be willing to partner. Mr. Kelley and Mr. Guerin will follow up on this matter.

ADJOURN

There being no further business, a motion was made by Dr, Walters, seconded by Mr. Anderson at 9:05 a.m.to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: _____
Tonya Evans, Secretary

Attested By:

Richard Decman, Ed.D., Chairman Pro-Tem