

Executive (KACC) Board Meeting  
Thursday, February 27, 2018  
Kankakee Area Career Center

Members Present

Beecher:	Jeffrey McCartney	Bradley:	Scott Wakeley
Central:	Tonya Evans	Grant Park:	John Palan, Chairperson
Herscher:	Richard Decman, Chair Pro-Tem	Kankakee:	Genevra Walters (8:42am)
Manteno:	Lisa Harrod	Momence:	Shannon Anderson
Peotone:	Steve Stein	St. Anne:	Charles Stegall

Absent: Regional Office

Minutes

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on February 27, 2018 at 8:31 a.m.

PUBLIC COMMENT

None

CONSENT AGENDA

- 1-4) A motion was made by Mr. Stein, seconded by Dr. Decman at 8:32 a.m. to approve the consent agenda including approval of the regular and closed session minutes from the January Meeting of the KACC Executive Committee, accounts payable, financial reports and accept the resignation of Jeffrey Stone, Custodian. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

- 5) Director's Report: Mr. Kelley expressed his appreciation for everyone being flexible and taking time to attend today's meeting. Mr. Kelley updated the board on the following:
- BBCHS Vision 307: Mr. Kelley spoke of the strategic plan process and stated he, Mr. Guerin and Mr. Papineau will be meeting to outline a process for KARVES/ KACC strategic planning with the goal of beginning the process next year.
  - KCC: Mr. Kelley stated he has had several worthwhile encounters with a variety of people at KCC. Mr. Kelley expounded on a meeting with Ken Crite who oversees KCC's Student Services Center. Mr. Kelley and Mr. Crite discussed the need to help KCC's academic advisors become better informed about KACC's programs. The goal is to better assist students to formulate a meaningful course schedule relevant to their dual credits earned and their interests.
  - Chocolate Walk: KACC had just under 300 people tour the Cosmetology Salon during the recent Chocolate walk sponsored by the Village of Bourbonnais.
  - Connections Conference: KARVES contacted member districts to discern interest of counselors and CTE instructors to attend this conference. Several people are registered for this professional development opportunity.
  - Middle School Principals: Mr. Kelley will have a meeting on Friday, March 2<sup>nd</sup> with the KARVES District middle school principals. The meeting purpose is to review opportunities for KARVES to support their programs through available grant dollars.

## DISCUSSION/ACTION ITEMS

- 6) Director's Evaluation: Dr. Palan asked the Board to please take time to complete the annual evaluation which was sent via SurveyMonkey.com. Mrs. Argyelan will resend the email request.
- 7) Flat Assessment FY2019 and Tuition Review: Mr. Kelley spoke about the report contained in the board packet. He stated he does not foresee an increase in tuition nor flat assessment for next school year. His goal is to keep expenses for our member schools as low as possible. Dr. Palan addressed the board's goal of keeping member school tuition/assessment amounts less than non-member schools, citing Peotone was specifically addressed.
- 8) FY2019 School Calendar Update: Mr. Kelley stated we have most district calendars and plan to have a KACC calendar for the March meeting.
- 9) PRESS Policy Updates – First Read: The policies were presented to the Board for first reading. A motion was made by Dr. Wakeley, seconded by Ms. Evans at 8:40 a.m., to accept the policies as presented for first read. Motion carried by unanimous voice-vote.

## INFORMATIONAL ITEMS

- 10) Principal's Report: Mr. Guerin provided information on the following topics/activities from the past month:
  - a. Sports and Academic Achievements: Mr. Guerin stated KACC is trying to put an emphasis on sharing information about our students' academic and sports achievement outside of KACC. Mr. Guerin congratulated Momence, St. Anne and Kankakee on their recent regional and sectional wins for boys/girls basketball.
  - b. Nucor Steel: Mr. Guerin shared a photograph which appeared in The Daily Journal from the Principal's Meeting held at Nucor Steel. Several counselors also joined in for this fantastic event. Next fall, the first Principal's Meeting of the year will be held at CSL Behring. Mr. Guerin thanked Mr. Petkunas for his assistance in establishing the connection.
  - c. National Honor Society: The NTHS Induction Ceremony will be held tomorrow evening at Kresge Auditorium at ONU; 7:00 p.m.(doors open at 6:30 p.m.). Mr. Guerin extended an invitation to the Board. There will be 55 inductees. Mr. Guerin thanked Mr. Stein and Peotone District for honoring the two Peotone students at their Board Meeting and sharing those pictures.
  - d. Preliminary Enrollment: Mr. Guerin presented the preliminary enrollment numbers for next year. To date, there are 853 students pre-registered.
  - e. Attendance: Mr. Guerin reported the attendance for January stood at 98%.

## CLOSED SESSION

A motion was made by Dr. Decman, seconded by Ms. Harrod at 8:45 a.m. to move to closed session to consider information regarding Employment, and Contract Negotiations, collective negotiating matters between KACC and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, [5 ILCS 120/2(c)(2)] and Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).

## REOPEN SESSION:

The KACC Executive Committee returned to open session at 9:07 a.m.

ADJOURN

There being no further business, a motion was made by Dr. Wakeley, seconded by Ms. Harrod at 9:08 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: \_\_\_\_\_  
Tonya Evans, Secretary

Attested By:

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John Palan, Ed.D., Chairman