

Executive (KACC) Board Meeting
Thursday, September 14, 2017
Kankakee Area Career Center

Members Present

Beecher:	Jeffrey McCartney	Bradley:	Scott Wakeley
Central:	Tonya Evans, Secretary	Grant Park:	John Palan, Chairman
Herscher:	Richard Decman, Vice Chair	Kankakee:	Genevra Walters 8:37 a.m.
Momence:	Shannon Anderson	Peotone:	Steve Stein
St. Anne:	Charles Stegall	Reg. Office:	Frank Petkunas

Absent: Manteno

Minutes

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on September 14, 2017 at 8:30 a.m.

PUBLIC COMMENT

Doug Enz addressed the board commending them for their selection of new administrative staff for KACC. Mr. Enz stated the year started out well and staff morale is high.

CONSENT AGENDA

1-4) A motion was made by Mr. Stein, seconded by Ms. Evans at 8:32 a.m. to approve the consent agenda including approval of minutes from the August Combined Meeting of KARVES Administrative Board of Control and KACC Executive Committee regular meeting, accounts payable, financial reports and accept the resignation of Tasha Swafford, Part-time Cosmetologist. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

- 5) Director's Report: Mr. Kelley updated the board on the following:
- Meeting with Tom Cooke: Options for moving KACC forward were discussed. Mr. Cooke will assist bringing together the Union leader from his company and Mr. Magruder to determine how best to get local unions on board to promote CTE and improve viable paths forward for our students.
 - CTEC: Mr. Kelley will serve on the Executive Committee. This organization is led by the Prairie State Region EFE Director. KACC does have some dual credit opportunities with Prairie State.
 - Kankakee County Economic Alliance: Mr. Kelley will be a member of this alliance. Dr. Boyd spoke at the meeting earlier this morning. Positive remarks were made about KACC.
 - Career Pathways/KCC: Mr. Guerin accompanied Mr. Kelley to this meeting. There are plans to continue work on a strategic plan to best prepare and align pathways with business and industry.
 - System Director's Leadership Council: Mr. Kelley will attend this meeting as well as an orientation for new System Directors. This will be concurrent with the Forum for Excellence Conference.
 - Mr. Kelley thanked Mr. Enz for his comments and agreed; morale in the school is high.

DISCUSSION/ACTION ITEMS

- 6) Review of KARVES and KACC FY2017 Audit: This item was tabled until the October meeting, as Mr. Blanchette was unable to attend.
- 7) Perkins CTE Funding for KARVES District: Mr. Kelley called everyone's attention to the purchase procedure and examples of a completed purchase request from a previous year. Mr. Kelley stated there is \$40,000 in the budget to support equipment/supplies for our member schools' CTE programs. Mr. Guerin will provide this information to principals at the upcoming principals' meeting.
- 8) Auto Tech Club: Mr. Kelley disseminated information about this proposed club and spoke of the potential benefits of the club being an extension of the auto curriculum. Mr. Kelley queried the board for guidance on how to proceed, stating he does not want to stifle a young teacher in this type of effort. Dr. Palan suggested a Memorandum of Understanding be brought to the next meeting. Dr. Decman shared the fact there are forms required to be completed before a club is approved. Dr. Wakeley spoke of BBCHS' policy of having any new club be a two-year pilot, unpaid. If the club does well, then the instructor is provided the appropriate stipend. Dr. Wakeley stated a policy/procedure needs to be created to establish clear parameters, such as, minimum number of students, demonstrate how club is an extension of curriculum, etc. Dr. Palan further suggested a student survey be completed before moving forward. Mr. Enz shared his opinion stating the Auto instructor lives quite a distance away, compensation is appropriate. Mr. Kelley will follow up on this.
- 9) Disposition of Precision Metals (former course) Equipment: Mr. Kelley informed the board of recent interest in this equipment. After discussion, it was determined Dr. Decman will inquire about interest and purpose of the equipment for Herscher High School. Unused equipment will be donated if it goes to a member school. If the equipment is to be sold, a Declaration of Surplus Equipment will be brought to the board and then sold.

INFORMATIONAL ITEMS

- 4) Principal's Report: Mr. Guerin presented the following updates:
 - a. Student Enrollment – Count stands at 799
 - b. Additional Infinite Campus training provided
 - c. Working on refining discipline to fully encompass SB100
 - d. Teacher SLO's are due Friday – Mr. Guerin stated he found this to be a beneficial process.
 - e. Class Meetings: Mr. Guerin met with all the KACC students over a two-day period, reviewing a variety of KACC procedures.
 - f. Google Training: Initial teacher institute this year included this component. Additional training is ongoing at regular teacher meetings. The Google trainer will return to KACC to go more in-depth into Google Classroom. Several instructors are already utilizing the software. Mr. Enz praised the Google workshop presenter, stating he is one of the best presenters in a long while.
 - g. Administration Support Staff: Meeting was held with administrators and their support staff to shore up responsibilities, etc.
 - h. Student Advisory Council: Instructors have selected students to serve on this council which will meet monthly. Mr. Guerin's intention is to solicit/promote ideas from students on what they believe will help KACC improve. Principals will receive letters informing them of the students who have been chosen to serve.
 - i. CTE-NHS: This will be instituted at KACC this school year. There are 250,000, one thousand dollar (\$1,000.) scholarships provided each year. This information will be disseminated to principals. Mr. Guerin hopes schools will incorporate celebrating the

students who qualify at graduation. Ms. Evans questioned what color the cords might be, to which he replied “purple.”

- j. Principal’s Meeting: The availability of dual college credit will be a major component of this upcoming meeting. Mr. Guerin intends to demonstrate the “entire package” of a KACC education with the dual-credit component.
- k. Preschool Open House: This event was well attended and ran smooth.
- l. Nucor Steel: Meeting has been arranged for September 21st, at which time Nucor representatives will meet with KACC students to educate them on the exceptional opportunities at Nucor. Electrical Engineering and Electrical Maintenance will both be highlighted. In addition, Nucor may be donating electrical cabinets to KACC which will be wonderful for training.

ADJOURN

There being no further business, a motion was made by Dr. Decman, seconded by Ms. Evans at 9:00 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: _____
Tonya Evans, Secretary

Attested By:

John Palan, Ed.D., Chairman