

KARVES Administrative Board of Control Meeting
Thursday, August 10th, 2023
Rigos, 6:00 p.m.

Members Present

Bradley-Matthew Vosberg & Jennifer Edmonds (Secretary)
Central- Matthew Maxwell & Shonna Beckman (Vice Chariman)
Momence- Shannon Anderson
Herscher- Mark Regis
Peotone –Steve Stein & Richard Uthe (Chairman)
St. Anne-Charles Stegall
Regional Office – Frank Petkunas
Executive Director – Matthew Kelley
Assistant Director /Principal – Timothy Guerin
Dean/Special Projects Coordinator – Lucas Papineau
School Counselor- Crystal Pena
Recording Secretary –Amy Gorecki

Absent: Beecher, Grant Park, Kankakee, Manteno,

Minutes

The regular meeting of the Kankakee Area Regional Vocational Education System (KARVES) Administrative Board of Control, Kankakee County, State of Illinois called to order on Thursday, August 10, 2023 at 6:10 pm.

PUBLIC COMMENT.

CONSENT AGENDA

- 1) A motion was made by Dr. Vosberg, seconded by Mr. Petkunas at 6:12 p.m. to approve Ms. Edmonds as secretary and Ms. Beckman as Vice Chair. Motion carried by unanimous voice vote.
- 2-4) Approve the Consent Agenda including Minutes of May KACC/KARVES Executive Board Session Meetings; accounts payable; financial reports. A motion was made by Dr. Vosberg, seconded by Mr. Petkunas at 6:14pm. Motion carried by unanimous voice vote.

Guest Speaker

Mr. Tim Weston and Ms. Kristin Anderson from Riverside Healthcare presented on the partnership with KACC. Ms. Anderson spoke about the summer internship program and gave highlights on the following:

- a) Thanked Ms. Pena for all she has done with the internships.
- b) Last year the internships worked with 43 supervisors; this year it grew to 79.
- c) To name a few departments students traveled to: Emergency department, EMS, Security, and pharmacy
- d) Great student feedback: Helpful to learning path, learning to be flexible, Importance of communication. Great Experience. Everything I wanted and more. Go further in my career.

- e) Feedback from the supervisors at Riverside: Look into doing internships during the school year vs. summer to help the accountability and ownership piece.
- f) ER was the most popular place for students and Senior Life was the least.

KCC UPDATE

Mr. Kelley gave an update for Ms. Cagle:

- a) KCC classes start August 21st
- b) KCC & KACC are meeting Aug. 31st for dual credit
- c) Diesel mechanic program is full for fall semester

GUEST SPEAKER

Mr. Kelley introduced Jolynn Fletcher, YouScience, regarding Regional Career Exploration. Mr. Fletcher presented on the following:

- a) There are currently 5 schools that are signed up for the career exploration initiative.
- b) One year-long components regarding aptitude and career discovery. Every adult will have career guidance platform.
- c) Student experience snapshot: this will show top 2 talents, type of work, and be able to search careers with clusters of interests.
- d) There will be quarterly coaching calls. Empowering students with results and continuing to keep students engaged.
- e) Exercise different strategies for emotional learning.
- f) This will help with transitions between 8th grade and high school and help students understand a variety of CTE options.

DIRECTOR'S REPORT/DISCUSSION ITEMS

- 5) Mr. Kelley thanked everyone for being at the meeting and welcomed everyone.
 - a) Mr. Kelley spoke about Auto Technology and the diesel prep program. AN Weber has a truck that was wrecked and looking to purchase the scrap for learning.
 - b) Wednesday, August 16th, Meeting with Peterbilt President when he comes to town.
 - c) August 17th, invited to a conference in Addison to be part of a panel discussion on where to recruit talent. Will be able to speak about Career Center students and their great potential.
 - d) As of July 1st, Mr. Kelley is officially the Chair of Career Centers in Illinois.

DISCUSSION/ACTION ITEMS

- 6) Approve the resignation of Robin Coash. A motion was made by Dr. Vosberg, and seconded by Mr. Petkunas at 6:50pm. Motion carried by unanimous voice vote.
- 7) Approve the final reading of PressPlus 112 update. A motion was made by Dr. Vosberg and seconded by Mr. Anderson at 6:50 pm. Motion carried by unanimous voice vote.
- 8) Approve of KARVES and KACC Annual Budget Proposals. A motion was made by Dr. Vosberg, and seconded by Mr. Stegall at 6:51pm. Motion was carried by unanimous voice vote.
- 9) Approve the sale of 1923 Old Brick Road for \$182,000. Matthew Kelley is the authorized signer for all documents necessary for the sale/transfer of this property. A motion was made by Mr. Anderson and seconded by Ms. Beckman at 6:52pm. Motion was carried by unanimous voice vote.
- 10) Approve annual Bus Lease with Cardinal Bus. A motion a was made by Mr. Stegall and seconded by Dr. Vosberg at 6:53pm. Motion was carried by unanimous voice vote.

KARVES INFORMATIONAL ITEMS:

- 11) Principal's Report: Mr. Guerin welcomed everyone and expressed his appreciation for everyone Mr. Guerin reported for both the Principal's report:
 - a. Mr. Guerin spoke about the great article in the Daily Journal regarding the growth of Career Center.

- b. Update on Construction House: Although the currently home is currently being sold, KACC focus is students first. We still own 2 lots and will look for that in the future.
- c. Computer Tech is currently on pause due to lack of student enrollment and the inability to find a teacher. By December looking to have a game plan for the future of Computer Tech.
- d. Cosmetology Class currently has over 150 students enrolled.
- e. Looking forward to Foundations of Education and helping to build educators in our area.
- f. This Monday is first day back for staff and focus will be safety.

12) Special Projects Coordinator/Dean of Students: Mr. Papineau spoke of his activities from the Dean of Students' perspective and the Special Projects Coordinator. Highlights include:

- a. Mr. Papineau spoke about planning and preparing this summer.
- b. Dual Credit: Everything is set will just need to get students signed up.
- c. Policy Updates: Mental Health Days 3rd and 5th day, students will need to touch base with Ms. Pena school counselor. This will help align with what other schools are doing.
- d. Bullying policy has been updated to align with other schools as well as Artificial Intelligence.
- e. Technology equipment: upgrading computers, cameras and adding a few extra.
- f. Biggest Challenge has been fiber. There is not a drop like Comcast had thought in front of our building, so looking to connect with AT&T to do so.

13) School Counselor: Ms. Pena spoke about her activities and perspectives.

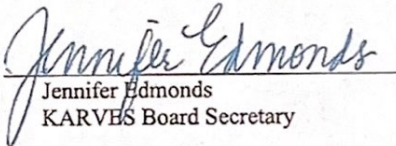
- a. Ms. Pena spoke about looking forward to school to start!
- b. CSD Department will be attending open houses with schools and this will continue to help enrollment.
- c. Looking to name the CSD department as the dream team. As the entire team is student focused

ADJOURN:

There being no further business a motion was made by Mr. Stein, seconded by Mr. Petkunas at 7:09 p.m. to adjourn the meeting of the Kankakee Area Regional Vocational Education System's Administrative Board of Control and Kankakee and Kankakee Area Career Center's Executive Committee. Motion carried by unanimous voice-vote.

Note: The next meeting of the KARVES Administrative Board of Control/KACC Executive Committee will be held on November 14, 2023, 6:00 p.m., at a location to be determined.

As Recorded By:


Jennifer Edmonds
KARVES Board Secretary

Attested:


Richard Uthe
KARVES Board Chairman