

Executive (KACC) Board Meeting
Thursday, May 10, 2012, 8:30 a.m.
KACC Conference Room

Members Present

Bradley:	Michael Hogan, Chairman	Beecher:	Tami Roskamp
Central:	Tonya Evans	Grant Park:	John Palan, Vice-Chair
Herscher:	Richard Decman	Kankakee:	Colleen Legge (8:32am)
Manteno:	Dawn Russert (8:36am)	Peotone:	Dee Oliver
St. Anne:	Rick Levek	Reg. Office:	Gregg Murphy
Absent:	Phil Smith, Momence		

Minutes

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on May 10, 2012 at 8:30 a.m.

PUBLIC COMMENT

Mr. Hogan reminded members of the KARVES Administrative Board of Control Meeting this evening.

CONSENT AGENDA

1-3. A motion was made by Dr. Decman, seconded by Mr. Levek at 8:31 a.m. to approve the consent agenda, minutes of the regular April meeting, accounts payable and financial reports. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

4. Director's Report: Mr. Fay reviewed the contents of his report highlighting the following:
 - a. High Schools That Work: Mr. Fay informed the board of discussions concerning high school math requirements and discussions which ensued at the conference. Mr. Fay further shared information he received from Kevin Douglas, a lead engineer at BIMBA Manufacturing outlining the types of math required for their engineers. Mr. Fay is going to utilize the test questions to help discern the variety of math skills covered.
 - b. Lot Purchase: Mr. Fay reported he closed on the two lots on April 24th. Closing costs for both lots were just over \$312 per lot for a total of \$625.50, including the title insurance policies.
 - c. SkillsUSA: Mr. Fay reported on the continued success at State SkillsUSA competition. There are 7, possibly 8 students who will now travel to Kansas City, MO to compete at the National level.

DISCUSSION/ACTION ITEMS:

5. KACC/KARVES FY2013 Budget – Reading: Mr. Fay gave a detailed overview of the KARVES and KACC Preliminary budgets. Some of the assumptions of note are: Reduction in CTEI and Perkins Funding for KARVES; Sale of House #19, KACC Faculty, staff and Admin salary increase of 2.9%; Building Maintenance Grant approval, Increased Cosmetology summer tuition; RIF for Precision Metalworking, Business to 2/3rd, Fire Rescue to 2/3 and Drafting to 2/3rd and enrollment figures at 610 In-district and 85 Out-of-district students. Mr. Hogan questioned how realistic the enrollment figures are. Ms. Goodale stated current preliminary enrollment is larger at this time, but realistically, we typically lose up to 100 students in the first 11 days of the school year. A motion was made by Ms. Legge, seconded by Ms. Russert at 8:49

a.m. to approve the FY2013 KARVES and KACC budgets and be considered their first reading. Motion carried by unanimous roll-call vote.

6. Meeting Schedule for FY2013: A motion was made by Ms. Legge, seconded by Dr. Palan at 8:50 a.m. to accept the FY2013 KARVES and KACC Meeting Schedule. Mr. Hogan and Dr. Decman questioned the conflict with November 2012 date. Following discussion, motion carried by unanimous voice vote.
7. Out of State Travel – SkillsUSA National Competition, Kansas City, MO: A motion was made by Ms. Legge, seconded by Ms. Oliver at 8:56 a.m. to allow 7, potentially 8 students with instructor chaperones to travel to Kansas City, MO in order to compete in National SkillsUSA. Motion carried by unanimous roll-call vote.
8. FDIC Insured Depository Institutions: A motion was made by Mr. Levek, seconded by Ms. Russert at 8:57 a.m. to confirm the list of approved FDIC insured depository institutions with which KACC and KARVES may do business. Motion carried by unanimous roll-call vote.
9. Treasurer’s Bond: A motion was made by Ms. Legge, seconded by Dr. Palan at 8:57 a.m. to approve the renewal of the Treasurer’s bond covering Ms. Brown for \$500,000. Motion carried by unanimous roll-call vote.
10. Election of Officers: A motion was made buy Dr. Decman, seconded by Ms. Oliver at 8:58 a.m. to accept the slate of officers as follows: Chairman, Michael Hogan; Vice Chairman, John Palan; and, Secretary, Dawn Russert. Motion carried by unanimous voice vote.

INFORMATIONAL ITEMS:

11. Principal’s Report: Ms. Goodale reported on the following:
 - a. SkillsUSA: Forty-one KACC students competed at SkillsUSA, 7 are going on to nationals, with an additional 2 other gold medal finishes in competitions which do not yet exist at National Levels. There were numerous silver and bronze medal finishes as well as top 10. Ms. Goodale stated students earning 6th place and higher will be recognized at the Student Award Ceremony next Tuesday evening at KCC.
 - b. Junior Achievement: Ms. Goodale was pleased to report the KACC Business class traveled to Chicago to compete in the JA You’re Hired competition. Three of our students, Elizabeth Lamas, Megan Pilbeam and Melina Pizano took first place for their officer positions, including \$200 each. Two students, Tyler Starks and Meredith Rennewanz both earned an additional \$1,000 scholarship from JA in an essay competition. Ms. Goodale stated the high school from Lemont, who normally takes most of the accolades, wondered who KACC was, as this was their first time at competition.
 - c. Preliminary enrollment: Ms. Goodale stated preliminary figures stand at 823 student for FY2013, 696 from in-district.
 - d. Attendance: Student attendance during the month of April reached 93%.
 - e. Performance Review Seminar: Ms. Goodale informed the members she, along with Mr. Kelley and 3 instructors from KACC, traveled to WILCO in order to attend a seminar in the Danielson methods. Ms. Goodale stated the information was well presented and informative.
12. Special Populations Report: Mr. Kelley reported the following:
 - a. NOCTE: Currently, this testing is wrapping up. Teachers are utilizing the scores as part of the student’s final exam. The immediacy of scoring has been great, with instructors receiving emails of their students’ scores as soon as they have finished the test.
 - b. WorkKeys 3rd Test: Mr. Kelley stated 218 seniors have volunteered to take this test to earn their Career Readiness Certificate (levels range from Platinum to Bronze). Mr. Kelley stated there have been numerous technical challenges in going to the online version. Mr. Kelley stated some students from Peotone, will actually come back to

- school to take this test and attend CPR training even though they are technically out of school. So far, the students appear to be doing really well on their tests.
- c. CTEI and Perkins Grant Modifications: These are being worked on and submitted online.
 - d. EFE Summary: Mr. Kelley stated he received this annual report. Normally at this time, he would need to submit progress reports and strategies for the upcoming year, but this year, KARVES region met the requirements in all areas. Mr. Kelley thanked all the superintendents and complimented their counselors for all their work to help meet the standards.
 - e. KARVES Advisory Committee: Mr. Kelley reported the final meeting of this group was April 24th, with Chairman DeWitt, who has served the committee 20 years (10 as Chairman) retiring. Mr. Kelley stated he is working on the meeting dates for next year and will disseminate the information when available.
13. Mentor Breakfast: Mr. Kelley stated this annual event went very well. KACC students who are in an internship presented their mentors with a certificate and letter expressing their appreciation and skills learned during their program. Comments about the day were positive. Mr. Kelley stated he will continue to look for new business partnerships for next year.
14. Online Testing: Mr. Hogan questioned the proposed timeframe for requiring districts to perform their standardized tests online. Mr. Murphy stated everything he has read has indicated a soft deadline of 2014. Others concurred with the proposed date. Mr. Kelley stated the challenges faced at KACC with the WorkKeys and NOCTE tests were the availability of adequate IP addresses. At times, some computers in the school needed to be shut down in order for the testing rooms.

ADJOURN:

There being no further business, a motion was made by Dr. Decman, seconded by Ms. Legge at 9:10 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: _____
Dawn Russert
Secretary

Attested By:

Michael Hogan, Chairman