Executive (KACC) Board Meeting

Thursday, July 13, 2017

Kankakee Area Career Center

Members Present

Beecher: Jeffrey McCartney Herscher: Richard Decman, Chairman Pro-Tem

Manteno: Lisa Harrod Momence: Shannon Anderson

Peotone: Steve Stein St. Anne: Charles Stegall, Secretary Pro-Tem

Absent: Bradley, Central, Grant Park, Kankakee, Regional Office

*Minutes*

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on July 13, 2017 at 8:30 a.m.

PUBLIC COMMENT

None

CONSENT AGENDA

* 1. A motion was made by Mr. Stein, seconded by Ms. Harrod at 8:31 a.m. to approve the consent agenda including approval of minutes from the June regular meeting of the KACC Executive Committee, accounts payable, and, financial reports. Motion carried by unanimous roll-call vote.

DIRECTOR’S REPORT

1. Mr. Kelley welcomed everyone and reiterated his appreciation for the opportunity to serve KARVES/KACC. Mr. Kelley thanked everyone for solidifying Mr. Timothy Guerin’s employment as Principal. Mr. Kelley stated he is super excited to be working with Mr. Guerin and is very much looking forward to the upcoming year. Mr. Kelley stated he has tasked Mr. Guerin to begin working on opening day teacher in-service and updating the student handbook. Mr. Kelley stated the KACC/KARVES grants are open. Mr. Kelley is working closely with Dan Gesell to learn a more in-depth aspect of the financials here and will be working to complete the grant application over the next week or so. Mr. Kelley stated Mr. Gesell has been very helpful.

DISCUSSION/ACTION ITEMS

1. Approve Closed Session Resolution: Dr. Decman stated the Resolution and Addendum have been prepared – no former closed session minutes are being released at this time. A motion was made by Mr. Stegall, seconded by Ms. Harrod at 8:34 a.m. to approve the Closed Session Resolution as presented. Motion carried by unanimous voice vote.
2. Approve FDIC Depository Institutions: A motion was made by Ms. Harrod, seconded by Mr. Stegall at 8:35 a.m. to approve the list of FDIC Depository Institutions as presented. Motion carried by unanimous voice vote.
3. Approve Prevailing Wage Resolution: A short discussion ensued concerning the wage rates. Dr. Decman informed everyone the wages actually changed June 5th. Mr. Stein stated the Will Co. ROE takes care of that information, as does the I-KAN ROE. A motion was made by Mr. McCartney, seconded by Mr. Stein at 8:36 a.m. to approve the Prevailing Wage Resolution. Motion carried by unanimous voice vote.
4. Reappoint Jennifer Phillips KARVES/KACC Treasurer and Approve Treasurer’s Bond: Mr. Kelley stated Ms. Phillips has done a fine job serving as treasurer and recommended she be reappointed. A motion was made by Ms. Harrod, seconded by Mr. McCartney at 8:37 a.m. to reappoint Jennifer Phillips as KARVES.KACC Treasurer and approve renewal of the Treasurer’s Bond. Motion carried by unanimous roll-call vote.
5. Approve Removal of Donald Fay and Bosa Goodale from all deposit, creditor and vendor accounts. A motion was made by Mr. Stegall, seconded by Ms. Harrod to remove Donald Fay and Bosa Goodale from all deposit, creditor and vendor accounts. Motion carried by unanimous voice vote.
6. Approve Addition of Timothy M. Guerin as a signer on KACC Spaulding-Lawrence Account, at HomeStar Bank and the Student Activities and Imprest Accounts at Centrue Bank; all two-signature required accounts; and, Assign KACC/KARVES Procurement Cards. A motion was made to approve the addition of Timothy M. Guerin as a signer on KACC Spaulding-Lawrence Account, at HomeStar Bank and the Student Activities and Imprest Accounts at Centrue Bank; all two-signature required accounts; and, assign a KACC/KARVES Procurement Card. Motion carried by unanimous roll-call vote.
7. Approve New Position and Personnel for Dean/Special Projects Coordinator: Mr. Kelley spoke of his reasons for developing this new hybrid-administrative position for KARVES/KACC. Mr. Kelley spoke of a variety of needs, especially on the technology side, this position will fulfill, not to mention the cost savings of utilizing and reorganizing current staff and their roles and avoid hiring an Assistant Principal. Mr. Stegall questioned whether the position was posted. Mr. Kelley assured everyone the position was post internally in the faculty lounge as well as emailed directly to KACC Staff. Dr. Decman questioned if the position falls under the collective bargaining agreement, to which, Mr. Kelley answered it will not, as it is considered an administrative position. Mr. Stegall questioned Mr. Kelley on the likelihood of Mr. Papineau remaining with KARVES/KACC after earning his administrative endorsement. Mr. Kelley shared his opinion he believes Mr. Papineau’s intentions are to stay with KACC. Ms. Harrod shared her opinion stating she thinks this new hybrid position is a good idea. A motion was made by Ms. Harrod, seconded by Mr. Stegall at 8:44 a.m. to approve the position of Dean/Special Projects Coordinator and approve Lucas Papineau to fill the new position of Dean/Special Projects Coordinator. Motion carried by unanimous roll-call vote.
8. Approve updated KARVES-KACC Organizational Chart: Mr. Kelley stated the chart presented reflects the changes in administrative staff here at KARVES/KACC. A motion was made by Mr. McCartney, seconded by Ms. Harrod to approve the KARVES/KACC Organizational chart as presented. Motion carried by unanimous voice vote.

INFORMATIONAL ITEMS

1. Principal’s Report: Mr. Guerin expressed his appreciation to everyone for the opportunity to serve as Principal. Mr. Guerin also congratulated Mr. Anderson on his new position as Superintendent. Mr. Guerin updated the board on his first two weeks here at KACC, stating he has been on a “listening tour” of sorts, meeting with faculty, support staff and preparing to “hit the ground running” in August. He is currently working on the opening Institute Days and ensuring we are ready to welcome teachers and students to the new year. Mr. Guerin stated everyone at KACC has been helpful. Ms. Harrod stated she is very supportive of the choice of Mr. Guerin for Principal, stating she “Can’t say enough” about him.

ADJOURN

There being no further business, a motion was made by Mr. Stein, seconded by Mr. Anderson at 8:45 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Charles Stegall, Secretary Pro-tem

Attested By:

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Richard Decman, Ed.D., Chairman Pro-tem