

Executive (KACC) Board Meeting  
Thursday, July 12, 2018  
Kankakee Area Career Center

Members Present

Beecher:	Brad Cox	Bradley:	Scott Wakeley
Central:	Tonya Evans, Secretary	Grant Park:	John Palan, Chairperson
Herscher:	Richard Decman, Vice Chair	Kankakee:	Genevra Walters (8:34)
Manteno:	Jake Emmerson	Momence:	Shannon Anderson
Peotone:	Steve Stein	St. Anne:	Charles Stegall
Reg. Office:	Gregg Murphy		

Absent: None

Minutes

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on September 13, 2018 at 8:30 a.m.

PUBLIC COMMENT

Doug Enz expressed his gratitude to the Board for holding the August meeting at the KACC House #21 in Bourbonnais. Mr. Enz stated he hopes everyone is as proud of their students as he and Mr. Umphrey are. The next KACC house, House #22, will begin in a few short weeks. Students are undergoing training, including safety training, prior to breaking ground.

CONSENT AGENDA

1-7) A motion was made by Mr. Stein, seconded by Ms. Evans at 8:31 a.m. to approve the Consent Agenda including Minutes from the August Regular and Closed Session Meetings, Accounts Payable, Financial Reports and approve the hire of Lauren Jay, Substitute Cosmetology Instructor. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

8) Director's Report: Mr. Kelley reported on the following:

- a. Workforce Development Meeting: Mr. Kelley gave an overview of the information presented at this meeting by a representative of the Federal Reserve Board. Mr. Kelley also spoke about conversations elicited concerning the workforce needs in transportation and logistics, especially with the advent of the 6000North Exchange on I-57. Mr. Kelley is in the process of investigating the potential for a Transportation/Logistics program at KACC whereby students would train for the CDL test (can take at 18yrs of age) and Forklift operation certification.
- b. Mr. Kelley shared information on other meetings he has attended the past month, relating our curriculum, Dual Credit and IL College Board. Mr. Kelley reminded everyone KACC courses all have a dual college credit component other than Cosmetology which has a State Licensure opportunity.
- c. October 4<sup>th</sup>: This date has been set aside for a KARVES/KACC Advisory Committee meeting between KACC Instructors and their corresponding community business peers to discuss curriculum and continue outreach to meet the needs of our community.
- d. September 25<sup>th</sup>: KACC will have an open house from 4:00-8:00 p.m. to highlight options and opportunities. The date was chosen so it aligns with Sophomore Day, in

hopes sophomores who visit KACC to look at the courses will bring their parents back that evening for the open house.

- e. Potential Programs – Interest Survey: Mr. Kelley described efforts underway to survey area students on their interest in new programs. Mr. Kelley stated the survey will focus on program areas: Logistics and Transportation, Videography/Multi-Media Production, Automotive Customization and Aviation. Mr. Anderson questioned if Mr. Kelley wanted help at the district level, which Mr. Kelley gratefully acknowledged. Mr. Kelley stated his goal of ensuring any new program having a dual credit/certification/intern component so students have a meaningful outcome and ability to move toward the workforce.
- f. Economic Alliance: Mr. Kelley stated he will continue to be engaged in this group and shared information that Dr. Avendano, President of KCC has announced his retirement at the end of this school year.

#### DISCUSSION/ACTION ITEMS

- 6) Consider and/or Approve Administrative Contracts: This item discussed in closed session.
- 7) Consider new meeting date for KARVES/KACC Combined Boards: Short discussion ensued concerning the November KARVES/KACC meeting date. It was the consensus of the board the meeting date will be changed to November 8<sup>th</sup>. Ms. Argyelan will send notice to all members once a venue has been reserved.

#### INFORMATIONAL ITEMS

- 9) Principal's Report: Mr. Guerin spoke on the following topics:
  - a. Infinite Campus: Mr. Guerin has been working on the communications portion of this software. KACC now has the ability for group email and texts directly to students, parents and staff.
  - b. Workplace Excellence Series: This program through the half-way mark. Mr. Guerin shared information about the various modules. KACC instructors will embed this program into their individual curriculum areas.
  - c. I-KAN Observations: Mr. Guerin gave an update on professional development work with Patty High and four of our Faculty-Paraprofessional teams. The first observation seemed to go very well.
  - d. CSL Behring: Mr. Guerin has availability for 20 attendees for this tour/meeting. Mr. Guerin suggested and Executive Committee concurred, he will invite the 10 member school superintendents and a building leader from each high school under KARVES. Mr. Guerin stated he hopes our districts will have a better insight into this major employer.
  - e. Student Enrollment: Mr. Guerin disseminated reports demonstrating current enrollment. When question as to historical numbers, Mr. Guerin stated enrollment is down slightly. Plans for additional curriculum may offset this next year. Mr. Cox requested a more detailed breakdown, which shows the enrollment per school per slot. Mr. Guerin will be sure this information is provided.
  - f. Principal's Meeting: The regular Principal's meeting will be held on September 20<sup>th</sup>. An additional meeting for KARVES' Member School Principals will be held to address availability of Perkins funding and the procedure to request purchase of equipment for your schools.

#### CLOSED SESSION

A motion was made by Dr. Decman, seconded by Mr. Stegall at 8:47 a.m. to move to a Closed Session to consider information regarding Employment, and Contract Negotiations, collective negotiating matters between KACC and its employees or their representatives, or deliberations

concerning salary schedules for one or more classes of employees, [5 ILCS 120/2(c)(2)]. Motion carried by unanimous roll-call vote.

REOPEN SESSION:

The KACC Executive Committee returned to open session at 9:13 a.m.

- 10) A motion was made by Mr. Cox, seconded by Dr. Wakeley at 9:13 a.m. to approve a wage increase for the KACC Director, Principal and Dean of Students/Special Projects Coordinator in the amount of 3.7%. Motion carried by the following roll-call vote: Beecher, Bradley, Central, Grant Park, Manteno, Momence and St. Anne vote of yes; Herscher, Kankakee and Peotone vote of no; and, Regional Office vote of present.

ADJOURN

There being no further business, a motion was made by Mr. Cox, seconded by Dr. Palan at 9:15 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: \_\_\_\_\_  
Tonya Evans, Secretary

Attested By:

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John Palan, Ed.D, Chairman