

Executive (KACC) Board Meeting
KARVES Administrative Board of Control Meeting
Thursday, March 12, 2020
Kankakee Country Club, Kankakee, IL

Members Present

Bradley – Dr. Scott Wakeley
Grant Park – Dr. John Palan, (KACC Chairman) & Jerry Fick (KARVES Vice-Chair)
Herscher –Dr. Richard Decman (KACC Vice Chairman)
Momence –Shannon Anderson & Coley Halpen (KARVES Secretary)
Peotone –Steve Stein & Richard Uthe, (KARVES Chairman)
Regional Superintendent – Gregg Murphy

Kankakee Community College - Ex Officio –Dr. David Naze

Director – Matthew Kelley
Assistant Director /Principal – Timothy Guerin
Dean/Special Projects Coordinator – Lucas Papineau
Recording Secretary – Alice Argyelan

Absent: Beecher, Central, Kankakee, Manteno

Minutes

The regular meeting of the Kankakee Area Career Center (KACC) Executive Committee and Kankakee Area Regional Vocational Education System (KARVES) Administrative Board of Control, Kankakee County, State of Illinois called to order on March 12, 2020 at 6:07 p.m.

PUBLIC COMMENT

On behalf of KARVES and KACC, Mr. Kelley expressed his appreciation everyone in attendance for making room in their schedules to attend today.

CONSENT AGENDA

- 1-4) A motion was made by Mr. Fick, seconded by Mr. Halpen, at 6:08 p.m. to approve the Consent Agenda, including minutes from the February Open and Closed Session Meetings of the Kankakee Area Career Center, Minutes from the Open Session of the November 14, 2019 combined KARVES/KACC Meeting, accounts payable and financial reports. Motion carried by unanimous roll-call vote.

GUEST SPEAKERS

5. Logistics and Transportation Panel: Mr. Kelley provided an introduction of Matthew Schore, AN Webber; Steve Hoekstra, Hoekstra Transportation; and, John Doolin, Blue Ribbon Products. Mr. Kelley moderated a panel discussion which, included brief overview of the individual corporation followed by more pointed questions concerning their industry, employment trends, training requirements, 5-10 year outlook, technological advances and general challenges to recruitment of OTR drivers, program start-up costs, etc. All three members of the panel shared their industry expertise and insight with the board and were very supportive of investigating the potential for a regional course involving forklift, C.D.L. and logistics.

KCC UPDATE

6. Dr. Naze shared information on the following:
 - a. Partial Shutdown announced this evening. Instruction will be online with the exception of some C.T.E. courses requiring hands-on curriculum. The potential impact to dual credit communication to regional schools forthcoming.
 - b. KCC hosted KACC's NTHS induction ceremony, with over 200 people, which was wonderful.
 - c. Dr. Naze reported he continues to meet with Messrs. Kelley and Guerin in an effort to continue the advancing both entities on behalf of our students.
 - d. Library, Academic Support services and central area of KCC will be revamped and updated.
 - e. There will be a change to the measurers for students placement at KCC by adding G.P.A.'s into the equation for remedial math and English. Dr. Naze will disseminate the information to Ms. Argyelan who will share it with the members of these Boards.
 - f. Hospitality program has is being initiated as a 16-hour Certificate program. KCC received a \$50,000 donation to assist the school with this program.
 - g. For the third year in a row, KCC's nursing program achieved a 100% pass rate for their students who took the board test.
 - h. Paramedic program was reaccredited. Dr. Naze also spoke about the incredible ambulance simulator the college invested in on behalf of the program. It is state-of-the-art.
 - i. April 28th begins KCC's celebration of Law Week.
 - j. KCC hosted NAACP-Law Enforcement Shared Principles event. Dr. Naze spoke highly of the collaboration between NAACP and our law enforcement community. Mr. Kelley mentioned KACC's Law Enforcement Instructor, Michael Johnston, has been working closely with Ms. Bertrand. The work has resulted in dual credit opportunity of 12 hours for KACC law enforcement students.

DIRECTOR'S REPORT/DISCUSSION ITEMS

7. Mr. Kelley reported on the following topics:
 - a. US Senator Dick Durbin Event: Mr. Kelley attended a lunch meeting and was able to converse with Senator Durbin about CTE and the Career Center. Senator Durbin was very supportive of CTE, including President's increased funding plans and mentioned Auto Technology and KACC during his remarks to attendees.
 - b. Marketing Opportunities: Mr. Kelley met with Jeff Bennett, Laura Anderson and Mr. Guerin to discuss promoting the value of KACC. The ultimate goal is to enhance the desirability of our community as a place to live and work.
 - c. Kankakee Economic Alliance: Mr. Kelley and Mr. Guerin will give a presentation to the Kankakee Economic Alliance on April 9th. He address plans for future opportunities the Career Center and CTE have to offer, including dual credit, Workplace Excellence, etc.
 - d. Area Counselors: Mr. Kelley shared his goal to improve the awareness and understanding of CTE pathways and programs with area counselors. KACC was the host site of two webinars. Events like these will open additional avenues of communication and sharing ideas.
 - e. Riverside Medical Center: Mr. Kelley and Mr. Guerin met with Laura Short, who heads Volunteer Services for Riverside. Great discussion concerning Riverside's "grow your own" philosophy and ways to partner with the career center were discussed. Mr. Kelley will keep everyone apprised of progress.
 - f. Illinois State Senator Patrick Joyce and Representative Nick Smith are scheduled to visit the Career Center on March 30th.

DISCUSSION/ACTION ITEMS

8. Change April Board Meeting Start Time from 8:30 to 9:00 a.m. A motion was made by Dr. Wakeley, seconded by Dr. Decman at 7:02 p.m. to change the time of the April Board meeting to 9:00 a.m. Motion carried by unanimous voice vote.
9. Approve FY2021 KACC Executive Committee and KARVES Administrative Board of Control Meeting Schedules: A motion was by Dr. Decman, seconded by Mr. Halen, to approve the FY2021 KACC-KARVES Meeting Schedule as presented. Motion carried by unanimous voice vote.
10. Approve Overnight Travel to attend State SkillsUSA Competition in Springfield, April 23 – 25, 2020: Mr. Guerin reported there are 48 students who will attend the annual State competitions. A motion was made by Mr. Fick, seconded by Mr. Uthe at 7:04 p.m. to approve overnight travel to attend State SkillsUSA Competition April 23 – 25, 2020. Motion carried by unanimous roll-call vote.
11. Rehire Dean of Students/Special Projects Coordinator, Lucas Papineau, for FY2021: A motion was made by Dr. Decman, seconded by Dr. Wakeley at 7:05 p.m. to approve rehire of Dean of Students/Special Projects Coordinator, Lucas Papineau. Motion carried by unanimous roll-call vote.

INFORMATIONAL ITEMS:

12. Principal's Report: Mr. Guerin was delighted to report on the following:
 - a. NTHS: Mr. Guerin thanked Dr. Naze for allowing KACC to have their Induction Ceremony at KCC. As eluded to earlier, it was a wonderful evening, highlighting a stupendous group of students.
 - b. Safety Grant: Mr. Guerin updated the board on coordination with Sheriff's department to apply for funds to secure a part-time offer at KACC. Ms. Amy Luedtke has been the point person in submitting the grant request.
 - c. Faculty Coaching: Mr. Guerin updated the board on coordination with Dr. Murphy, the ROE and Patti High to continue faculty coaching for the upcoming school year with increased frequency. Mr. Guerin complimented Ms. High on her skills with our instructors.
 - d. SkillsUSA: Mr. Guerin explained 23 of the 48 students going to SkillsUSA qualified through either a written test, or competition at a regional conference in Elgin. Once again, our students have done very well, with IL State SkillsUSA giving us a Chapter Excellence designation.
 - e. Summer Workforce Exploration Days: Mr. Guerin spoke about this new opportunity for 6, 7, and 8 - grade students June 10th and 11th. Each day will be 4 hours and include C.N.A. Early Childhood Education, Fire, Law and Welding programs.
 - f. Preliminary Enrollment Report: Mr. Guerin shared the preliminary enrollment numbers for the upcoming school year (908 students) and the newly added Early-bird Welding class to help with the increased enrollment.
13. Special Projects Coordinator/Dean of Students: Mr. Papineau thanked the board and then reported on the following topics:
 - a. Job Shadow at BBCHS: Mr. Papineau thanked BBCHS for allowing him an opportunity to shadow their Dean of Students. It was a good experience.
 - b. 8th Grade Day and Emerging Workforce Conference: Mr. Papineau called everyone's attention to the program books distributed and spoke about these two events. The 8th Grade Career Awareness Days will welcome around 1,200 to 1,400 students over the course of two days and the Emerging Workforce Conference will be offered to all of KACC students. Mr. Papineau highlighted some of the companies who are past attendees and the employment opportunities offered our students.
14. Internship Report: Mr. Papineau reported on students intern numbers (133), the variety of internship sites and his goal to keep expanding these opportunities for our students in the years to come. Mr.

Papineau highlighted KACC branching out in the Automotive, Medical Terminology/Basic Health Skills, Computer Tech, and Cosmetology programs.

ADJOURN:

Mr. Uthe reminded everyone the next meeting of the KACC/KARVES Combined Boards will take place on May 16th, 6:00 0.m. There being no further business a motion was made by Dr. Decman, seconded by Mr. Fick at 7:19 p.m.to adjourn the meeting of the Kankakee Area Regional Vocational Education System's Administrative Board of Control and Kankakee and Kankakee Area Career Center's Executive Committee, made a motion. Motion carried by unanimous voice vote.

As Recorded By: _____

Jerry Fick, Vice-Chairman
Secretary Pro-Tem

Attested: _____

Richard Uthe, Chairman