

Executive (KACC) Board Meeting
KARVES Administrative Board of Control Meeting
Thursday, May 14, 2020
Meeting Via Google Chat, 6:00 p.m.

Members Present

Beecher – Brad Cox
Central – Tonya Evans
Herscher –Dr. Richard Decman (KACC Vice Chairman) Jacqueline Reick
Kankakee – Genera Walters
Momence –Shannon Anderson & Sandra Illum (KARVES Secretary)
Peotone –Steve Stein & Richard Uthe, (KARVES Chairman)
Regional Superintendent – Gregg Murphy

Director – Matthew Kelley
Assistant Director /Principal – Timothy Guerin
Dean/Special Projects Coordinator – Lucas Papineau
Recording Secretary – Alice Argyelan

Absent: BBCHS, Grant Park, Manteno, St. Anne

Minutes

The regular meeting of the Kankakee Area Career Center (KACC) Executive Committee and Kankakee Area Regional Vocational Education System (KARVES) Administrative Board of Control, Kankakee County, State of Illinois called to order on May 14, 2020 at 6:10 p.m.

PUBLIC COMMENT

None

CONSENT AGENDA

- 1-5) A motion was made by Brad Cox, seconded by Sandra Illum at 6:12 p.m. to approve the Consent Agenda, including minutes from the March, 12, 2020 Special Open and Closed Session Meetings of the Kankakee Area Career Center; Minutes from the Open Session of the March 12, 2020 combined KARVES/KACC Meeting; accounts payable and financial reports for March and April 2020; and, approve hire of Katelyn Walker, Engineering and Design Instructor. Motion carried by following roll-call vote: Beecher, present: Central, yes; Herscher, yes; Kankakee, yes; Momence, yes; Peotone, yes; Regional Office, yes.

KCC Update

- 6) Dr. Naze was not in attendance for an update.

DIRECTOR'S REPORT/DISCUSSION ITEMS

- 7) Mr. Kelley thanked everyone for their patience in being settled into this evening's unorthodox meeting venue. Until such time the Governor loosens restrictions, meetings will remain online. Some updates provided included:
- a. Virtual Career Exploration: With the cancellation of both the 8th Grade Career Awareness Days and Emerging Workforce Conference for KACC students, a Virtual Career Exploration

experience was created for the KACC website. Information was shared with high school, junior high school administrations, as well as on social media to encourage those between the grades of 8-12 participate. Exit survey information will be reviewed and shared at a later date. Mr. Kelley thanked Manteno Chamber, Kankakee Chamber, Economic Alliance and Kankakee Visitor's Bureau as well as KACC Academic Support Specialist, Jonathan Cruz for their help with this project. The number of participants (350) was lower than expected, yet Mr. Kelley received many positive comments from parents.

- b. Remote Learning: KACC teachers were very agile and embraced the change. Work will continue over the summer break with faculty to be fully prepared for the possibility of remote learning in the fall. Cosmetology Summer Session will be remote learning during the month of June. Mr. Kelley spoke of the obvious challenges in presenting remote learning curriculum in the realm of career and technical education, especially without the hands-on component.
- c. Perkins V: Mr. Kelley gave a brief update on the Needs Assessment. Mr. Kelley. The State will push forward some of the due dates with this statewide project.
- d. Perkins Equipment Grant: Mr. Kelley stated he has received equipment requests for several KARVES member districts. These will be reviewed and Mr. Kelley will get back with the districts to share the outcome of their grant request.
- e. ISBE Board Meeting: Mr. Kelley has been invited to speak during the Public Comments portion of the upcoming ISBE Board Meeting on May 20. He will speak to the import of CTE to education and intrinsic value in helping with the economy once the COVID19 pandemic is over in helping the overall economy assisting to develop a well-prepared workforce.
- f. Kankakee Alliance: This organization is set to reconvene June 9th.
- g. KACC Scholarship Golf Outing: Mr. Kelley while disappointed in the need to cancel this annual event, was happy to inform members there were several donations to the Scholarship Outing, instead of requesting a refund or save funds until next year.

DISCUSSION/ACTION ITEMS

- 7-8) Review and Approval of KARVES Preliminary 2020-2021 Budget and Review and Approval of KACC Preliminary 2020-2021 Budget: Mr. Kelley review each entity's budget in its entirety. Both budgets are in balance. KACC budget includes a reserve amount equal to approximately 6 months of reserves. A motion was made by Mr. Cox seconded by Ms. Illum at 6:28 a.m. to approve the KARVES and KACC first reading of the KARVES and KACC Budget. Motion carried by unanimous roll call vote.
- 9) Review and approval of First Reading of PRESS Policy Updates. A motion was made by Ms. Illum, seconded by Mr. Cox at 6:29 p.m. to approve the PRESS Policy Updates for first reading. Motion carried by unanimous voice vote.

INFORMATIONAL ITEMS:

- 10) Principal's Report: Mr. Guerin reported on the following:
 - a. Remote Learning: Mr. Guerin complimented KACC Faculty on the way they have finished the school year in this unique remote learning environment.
 - b. Northern Region Principal's Meeting: Mr. Guerin spoke of a recent meeting with other CTE Principals in our region. Mr. Guerin has found these meetings to be beneficial.
 - c. Katelyn Walker: Mr. Guerin stated he is excited to have KACC joint KACC faculty.
 - d. Cosmetology Program: Interviews are underway for a Cosmetology I Instructor and Part-time Cosmetology Instructors for evening-weekend rotations.
 - e. Exit Interviews: Mr. Guerin has scheduled program exit interview for next week with each member of KACC faculty. Mr. Guerin is working on opportunities for KACC faculty to meet

with other CTE faculty from around the State in similar programs to share best practices and work together to prepare for continued remote learning.

- 11) Special Projects Coordinator/Dean of Students: Mr. Papineau was unavailable for the meeting this evening. On his behalf Mr. Guerin reported on Mr. Papineau's excellent work handling all the tech changes/questions/issues surrounding the move to remote learning. Mr. Papineau will also be working on technical upgrades for 2020-2021, including e-subscriptions and upgrading of equipment.

OTHER COMMENTS:

Mr. Kelley informed the members KACC's School Grant was approved. Mr. Kelley thanked the Board for having approved the submission of the grant request. The front vestibule area of KACC

ADJOURN:

Mr. Uthe reminded everyone the next meeting of the KACC/KARVES Combined Boards will take place on August 20, 2020, 6:00 0.m. at a location yet to be determined. There being no further business a motion was made by Ms. Illum, seconded by Mr. Uthe at 6:35 p.m.to adjourn the meeting of the Kankakee Area Regional Vocational Education System's Administrative Board of Control and Kankakee and Kankakee Area Career Center's Executive Committee, made a motion. Motion carried by unanimous voice vote.

As Recorded By: _____
Sandra Illum, Board Secretary
Secretary Pro-Tem

Attested: _____
Richard Uthe, Chairman