

Executive (KACC) Board Meeting
KARVES Administrative Board of Control Meeting
Thursday, August 8, 2019
Kankakee Country Club, Kankakee, IL

Members Present

Bradley – Todd Kuntz
Central – Tonya Evans
Herscher –Dr. Richard Decman (KACC Vice Chairman)
Momence –Sandra Illum (KARVES Secretary)
Peotone –Steve Stein & Richard Uthe, KARVES Chairman Pro-Tem
St. Anne – Kurt Moranz
Regional Superintendent – Gregg Murphy
Kankakee Community College – Dr. Michael Boyd & Dr. David Naze

Director – Matthew Kelley
Assistant Director /Principal – Timothy Guerin
Dean/Special Projects Coordinator – Lucas Papineau
Recording Secretary – Alice Argyelan
Bookkeeper/Facilities Manager – Daniel Gesell

Absent: Beecher, Grant Park, Kankakee, Manteno

Minutes

The regular meeting of the Kankakee Area Career Center (KACC) Executive Committee and Kankakee Area Regional Vocational Education System (KARVES) Administrative Board of Control, Kankakee County, State of Illinois called to order on August 8, 2019 at 6:06 p.m.

PUBLIC COMMENT

None

CONSENT AGENDA

- 1-9. A motion was made by Dr. Decman, seconded by Ms. Evans at 6:08 p.m. to approve the Consent Agenda, including minutes from the July Regular session of the Kankakee Area Career Center; minutes from the May KARVES/KACC Combined Regular session meeting; accounts payable and financial reports; Accept Resignation of Nancy Ryan; Approve Hire of Academic Support Specialist; Accept Resignation of Judy Krause, RN; Approve Hire of Full-time C.N.A. Instructor; and, approve hire of a Part-time C.N.A. Clinical Supervisor. Motion carried by unanimous roll-call vote.

KCC UPDATE

10. Dr. Boyd expressed his appreciation to the Board for keeping KCC a perpetual part of the quarterly agendas. He provided an update on the following:
 - a. New programs at KCC, including Exercise Science and Process Technical Certificate opportunities; Hospitality Operations; and, Computer Science The computer Science will have a Help Desk Certification component through Google.
 - b. High school GPA has been added as a new component to measuring college readiness.

- c. Dual Credit Model Partnership Agreements mandated by legislature – all were encouraged to review their dual credit agreement and the model to discern preference.
- d. Introduction of Dr. David Naze, Vice President of Academic Affairs. Dr. Naze gave a brief overview of his background, including previously working with both JJC and Prairie State College. He spoke of his goal to enhance dual credit and will create a Dual Credit Advisory Meeting in order to bring interested stakeholders to the table. The first meeting will be early September. Each high school can select who will serve on the committee. Once the committee gets fully implemented, Dr. Naze shared his plan to be a co-chair, with a high school educator being selected as the other co-chair. Mr. Guerin stated very much wants to be a part of the committee and thanked Dr. Boyd for his leadership and partnership with KACC.

DIRECTOR'S REPORT

11. Mr. Kelley updated the members on the following topics:

- a. C.N.A. Instructor, Judy Krause, R.N. retired from KACC this summer. Recruitment process began immediately. Resumes are being reviewed and interviews scheduled. Mr. Krause has done an excellent job for KACC and will be missed.
- b. Recruitment underway to replace Nancy Ryan, Academic Support Specialist who accepted a position with Momence School District. While we are sad to see her go, Mr. Kelley congratulated Ms. Ryan on her new position.
- c. Law Enforcement Instructor, Donald Barber, informed KACC a few days ago he will not be returning to KACC. He will be taking the position of Chief of Police for the Village of Bradley. Mr. Kelley stated KACC has an excellent candidate for the position and hopes to solidify an agreement yet this week.
- d. EFE Directors met in Peoria where Perkins V Grant was discussed in detail. Dr. Carmen Ayala attended to review reauthorization of Perkins V, the mandatory Needs Assessment component and focus on Business/Secondary/Post-secondary combined effort to assess area employment and career area needs.
- e. Nucor meeting was cancelled due to last minute scheduling conflicts. Mr. Kelley restated his goal to reduce the many, many requests of industry leaders, such as Nucor, for individual schools' needs. Instead, his goal is to narrow down and coordinate efforts for events such as career exploration and career fairs, internships/apprenticeships, etc. with KARVES as the regional facilitator.
- f. Building enhancements have been ongoing this past summer. The Weld shop had a 400-amp panel box added, new welding booths with ventilation, Multimedia Video Production classroom complete with I-Mac Lab and green screen.

DISCUSSION/ACTION ITEMS

- 12. Second Reading and Approval of KARVES FY2020 Budget: Mr. Kelley thoroughly reviewed the budget, highlighting revenues and expenses for the upcoming fiscal year. A motion was made by Ms. Illum, seconded by Mr. Moranz at 6:30 p.m. to approve the KARVES FY2020 Budget as presented. Motion carried by unanimous roll-call vote.
- 13. Second Reading and Approval of KACC FY2020 Budget: Mr. Kelley thoroughly reviewed the budget with the board. Mr. Kelley explained his goal to keep costs to member districts level. Once again, there will be no increase in tuition for FY2020. KACC House 22 is in its second year, which is more costly than last year. A motion was made by Dr. Decman, seconded by Ms. Evans at 6:34 p.m. to approve the KACC FY2020 Budget. Motion carried by unanimous roll-call vote.
- 14. PRESS Policy Updates for Second Read and Approval: A motion was made by Dr. Decman, seconded by Ms. Evans at 5:35 p.m. to approve the PRESS policies as presented. Short discussion about the need

for district emails for KARVES elected Board of Control Members was held. Motion carried by unanimous voice vote.

INFORMATIONAL ITEMS:

15. Principal's Report: Mr. Guerin began his remarks with once again thanking Dr. Boyd for his leadership and mentoring relationship and welcomed Dr. Naze to the KARVES Administrative Board of Control meetings, stating he looks forward to working with him. Mr. Guerin then reported:
 - a. Micro-badging for Workplace Excellence is underway. Students will see their earned badges on their Facebook, Twitter and LinkedIn accounts. Mr. Guerin is delighted to be utilizing this technology to keep up with market trends.
 - b. Mr. Guerin showed a quick video from last school year stating he is done with the quiet hallways and is ready for the "noise" of students back at KACC. He is excited for the upcoming year.
 - c. Plan-Prepare-Execute will be the theme for SY2020.
 - d. Onboarding for two new employees took place last week. Once Law and C.N.A. faculty members are identified, additional onboarding will be scheduled.
 - e. September 6th, KACC will host a virtual tour of CSL Behring. Area guidance counselors will be invited.
16. Special Projects Coordinator/Dean of students: Mr. Papineau highlighted the following:
 - a. Attended a professional development conference designed specifically for Deans with an exceptional segment on mental health training, identifying issues and techniques for diffusing heightened situations and improving students' environments to improve their comfort level.
 - b. Dual Credit at KACC will involve three colleges this year. Mr. Papineau is coordinating the various calendars to each school's specification and will ensure this is communicated to KACC faculty.
 - c. Updating of technology infrastructure to 5E Standard completed over the summer as well as completion of the new I-Mac Lab for Multimedia Video Production.
 - d. Will be scheduling date for 8th Grade Day in the very near future and arrange for middle school principals to come to KACC.

ADJOURN:

There being no further business to discuss, Ms. Illum, seconded by Ms. Evans at 6:49 p.m. to adjourn the meeting of the Kankakee Area Regional Vocational Education System's Administrative Board of Control and Kankakee and Kankakee Area Career Center's Executive Committee, made a motion. Motion carried by unanimous voice vote.

As Recorded By: _____
Sandra Illum, Secretary

Attested: _____
Richard Uthe, Chairman Pro-Tem