

Executive (KACC) Board Meeting
Thursday, October 15, 2020
KACC Multi-Purpose Room and Zoom Platform

Members Present

Beecher:	Brad Cox	Bradley:	Scott Wakeley
Central:	Tonya Evans	Grant Park:	John Palan, Chairman
Herscher:	Richard Decman	Manteno:	Lisa Harrod (8:38 a.m.)
Peotone:	Steve Stein	St. Anne:	Charles Stegall
Reg. Office:	Gregg Murphy		

Absent: Kankakee

Minutes

The Regular Meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order October 15, 2020 at 8:37 a.m.

PUBLIC COMMENT

None

CONSENT AGENDA

- 1-3) Motion was made by Ms. Evans, seconded by Dr. Decman at 8:38 a.m. to approve the Consent Agenda, including the minutes of the September Executive Committee Regular Meeting; approval of accounts payable and financial reports. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

- 4) Mr. Kelley updated the Board on the variety of webinars and online meetings he has been attending over the past month. Mr. Kelley provided brief overviews of the following:
 - a. Seamless Work Based Learning Virtual Introduction Webinar.
 - b. Tomorrow's Careers, Today's Education and its relation to Gender Equity.
 - c. Semi-annual meeting with ISBE CTE Consultant Kristina Valentine, which reinforced KARVES/KACC efforts in the way, we are operating and planning for the future.
 - d. Meeting with officials from the City of Kankakee, KCC and Corporate Representatives who are looking at a potential site on the east side of Kankakee to locate their window manufacturing and glazing operation. A second location in Indiana is also being considered. Mr. Kelley spoke to this group about our students prepared for entry-level workforce with transferrable skills and the motivation to work and proposed the idea of "growing your own" workforce.
 - e. KACC Life Safety Inspection: Mr. Kelley thanked Dr. Murphy and stated no serious deficiencies were noted. Dr. Murphy spoke to how nice it was to see students in the classrooms actively engaged in their hands-on activities.
 - f. Sophomore Day: This program, previously held in person at KACC, is being redeveloped as Sophomores Seeking Success – A Virtual Event. This program will include the Career Coach Component, a series of videos of our students and teachers for each program area, student interest surveys and wrap up with a Virtual KACC

Open House. The program should be ready to go in November. Other career center administrations seem very interested in the potential for this program and want to see how ours turns out and then replicate.

Mr. Kelley informed the Board Grants were approved, but there is no notion of when payments might be received and unfortunately, KACC must first spend money and wait/hope for reimbursement from the State. This situation may make for some adjustment plans as more clarity is realized in the upcoming months.

Mr. Kelley ended his report by thanking KACC Superintendents, their administration and students for all their efforts in making this a good school year. Mr. Kelley stated he is especially impressed by students' compliance, professionalism and attitude when at KACC.

DISCUSSION/ACTION ITEMS

- 5-6) Presentation and Approval of KARVES and KACC Fiscal Year 2020 Annual Audit: Mr. Rick Blanchette was on hand at today's meeting to review the annual audit for both entities. Expenses, revenues, budget-to-actual and previous fiscal years. Overall, Mr. Blanchette stated KACC and KARVES audit presented no issues or deficiencies. Dr. Decman questioned what type of reserves were on hand, to which Mr. Gesell stated seven to seven and one-half months. Mr. Blanchette stated that while you would not want too much money in reserves on hand, there needs to be ample funds to handle late payments from the State to ensure operations continue as close to normal as possible. Both entities were under budget for this past fiscal year. A motion was made by Dr. Decman, seconded by Mr. Stegall at 8:54 a.m. to approve the KARVES and KACC annual budgets as presented. Motion carried by unanimous roll-call vote. Budgets will be available on KACC website for public review.
- 7) Approve Revised KACC School Calendar for SY2021: Mr. Kelley noted the calendar changed to accommodate COVID19-related issues. There were no major changes to the calendar, just start and end of year dates and professional development dates. Mr. Stegall questioned Dr. Murphy on the frequency requirements for submitting calendar changes. Dr. Murphy answered stating if there is a building closure or an Act of God, within 30 days. Motion was made by Dr. Wakeley, seconded by Mr. Stein at 8:57 a.m. to approve the KACC FY2021 Calendar as presented. Motion carried by unanimous voice-vote.

PRINCIPAL'S REPORT

- 8) Mr. Guerin provided a brief report reported on the following:
 - a. Principal Meeting: Mr. Guerin complimented the area-wide Principals and stated he values the meetings as it presents an opportunity for everyone to share information and learn from each other. These meetings continue to be very fruitful.
 - b. Life Safety Inspection: Mr. Guerin thanked Dr. Murphy for coming to KACC and for his positive comments about our students.
 - c. Construction Technology Temporary Closure: Mr. Guerin stated the program is open and running as of this morning and was delighted to report there were no positive COVID 19 test results. The brisk response and shutting down of the program and frequent communication with those involved was as best as can be expected in this type of fluid situation. Mr. Guerin offered to answer questions if anyone had specific questions or concerns.
 - d. November 23rd will be KACC Professional Development Day. It will be great to have everyone together, even though we can only do one-half of the building at a time.

- e. December 3rd will be the Annual Counselor's Day at KACC. Student application process will be reviewed and fine-tuned as needed. This will be planned as a virtual meeting.

ADJOURN

There being no further business, a motion was made Mr. Stein, seconded by Dr. Decman at 9:05 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: _____

Tonya Evans
Board Secretary

Attested By:

John Palan, Ed.D., Chairman