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## Kankakee Area Career Center Transition Plan

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KACC students will return to in-person instruction during Phase 4 of the Restore Illinois Plan based on the following:

### KACC Student and Staff Health/Safety

- The use of appropriate personal protective equipment (PPE), including face covering, is required by all students and staff.
- KACC classrooms and lab spaces have been configured to allow for maximum distance between students, including all seating arrangements facing the same direction.
- KACC instructors modified daily lesson plans to reduce student contact, sharing of tools and materials, and maintain appropriate social distancing to the greatest extent possible.
- KACC class sizes will depend on student enrollment numbers and will not exceed the typical averages of past enrollments.
- More than 50 individuals gathering in one space is strictly prohibited.
- Social distancing of 6 feet is observed, as much as possible.
- Limits on the number of students in the hallway at one time are in place.
- Restroom procedures established to limit the number of transitioning students in the hallway and the restrooms simultaneously.
- Locker use is restricted ~ students may carry a backpack.
- Vending at KACC is suspended until safety procedures are in place
- Home District school and KACC staff will conduct temperature checks with students self-certification. Parents are responsible for keeping their child home if they show any signs of COVID-19, including, but not limited to:
  - Fever · Cough · Shortness of Breath · Chills · Fatigue · Muscle/Body Ache ·
  - Headache · Sore Throat · Nausea · Vomiting ·
- (Note) Students who exhibits signs of COVID-19 while at KACC will be quarantined until transportation home is arranged.
- Classrooms have a supply of disinfectant wipes for personal cleaning of staff and student desks, equipment, student and supplies. Common areas will be cleaned throughout the day and evening
- Nonessential visitors are not allowed to enter KACC. Essential visitors are required to sign in, self-certify and have their temperature taken. Essential visitors are required to wear masks and will be restricted in their building access.
- KACC will follow all guidelines established by ISBE, IDPH, and the Kankakee County Health Department when handling students and staff who become ill or show symptoms of COVID-19.

### KACC Student Instruction

- In-person instruction will be provided by KACC staff during Phase 4 of the Restore Illinois Plan. Remote Learning is not an option for KACC students during Phase 4.
- KACC administration and staff will continue to offer the best possible CTE training, dual credit opportunities, and industry-standard certifications.
- Students are unable to attend because of symptoms or because they test positive for COVID-19 will be given an appropriate amount of time to successfully master academic and skills-based components of the curriculum upon their safe return to school.
- In the event of a school closure or State of Illinois mandated closure, Remote Learning will then be offered immediately by KACC instructors. KACC Instructors have been planning and preparing to be ready if the need arises.

### Communication Methods

- Throughout the 2020-21 school year, KACC will use the following methods to keep our students, families and other stakeholders informed of changes regarding all protocols:
  - KACC Website ([www.kacc-il.org](http://www.kacc-il.org))
  - KACC social media (Facebook, Twitter, Instagram)
  - Infinite Campus email, phone, and text alerts
- Parents and guardians asked to make sure email addresses and phone numbers are up to date in the KACC Infinite Campus Information System.
- Call the Kankakee Area Career Center at (815) 939-4971 with all questions or concerns.

\*\*This plan is subject to change based on guidance from the Illinois State Board of Education