

KARVES Administrative Board of Control Meeting
Thursday, May 12, 2022
Brickstone, 6:00 p.m.

Members Present

Bradley-Todd Kuntz
Central-Tonya Evans
Herscher-Jacqueline Reick
Kankakee-Darrell Williams
Momence- Sandra Illum
Peotone –Steve Stein and Richard Uthe (KARVES Chair)
Regional Office – Frank Petkunas

Executive Director – Matthew Kelley
Assistant Director /Principal – Timothy Guerin
Dean/Special Projects Coordinator – Lucas Papineau
KARVES-KACC Finance – Daniel Gesell
Recording Secretary –Amy Gorecki
KACC School Counselor – Crystal Peña

Absent: Beecher, Grant Park, Manteno, St. Anne, KCC

Minutes

The regular meeting of the Kankakee Area Regional Vocational Education System (KARVES) Administrative Board of Control, Kankakee County, State of Illinois called to order on Thursday, May 12, 2022 at 6:07 pm.

PUBLIC COMMENT.

GUEST SPEAKER

- 1) Kristin Anderson introduced herself and discussed the summer internship program with KACC students. 16 students were chosen for the 8 week, 64-hour program. The program is tailor-made to what students are interested in learning more about. At the end of the program is students have successfully finished, Riverside will give each student a \$500 stipend. Once they are completed with program HR will interview for an actual position within the hospital.

CONSENT AGENDA

KCC UPDATE

DIRECTOR'S REPORT/DISCUSSION ITEMS

- 2) Mr. Kelley thanked everyone for being at the meeting. Mr. Kelley informed the board that Mr. Hamlyn was involved in an accident and has not been able to work and mow grass, after 30 years of doing so. Mr. Randy Rewerts will be taking his place.
 - a. Mr. Kelley informed the board we are looking to hire two paraprofessionals and a one personal in career services department.

- b. Mr. Kelley informed the board that he is still working alongside Mr. Meeder from Nc3T for a feasibility study. Understanding the business industries and their need to keep running.

DISCUSSION/ACTION ITEMS

- 3) Mr. Kelley informed the board of the \$175,000 grant KACC received from Congresswoman Robin Kelly. He also thanks Ms. Alice Argyelan for starting the process. The grant money will help with the expenses with program improvement. One example Mr. Kelley stated was \$40,000 was going to be used for a new Fire/EMT Air Compressor.
- 4) KARVES Administrative Board of Control-Mr. Kelley does not foresee any changes to the KARVES board within the next year.
- 5) 2022-2023 School Calendar was approved
- 6) Cosmo Update-There are 25 students that will be attending summer Cosmo in June with one instructor. The second instructor will be working three days a week during summer and currently there are 3 students signed up for this option. Any Cosmo students that are transferring to Paul Mitchell, KACC will cover the cost of the kit fee.
- 7) First Reading of KARVES & KACC Annual Budget Proposals- Both KARVES & KACC are looking to be level funded from this past year.

KARVES INFORMATIONAL ITEMS:

- 8) Principal's Report: Mr. Guerin welcomed everyone and expressed his appreciation for everyone to be in attendance. Mr. Guerin reported:
 - a. There were 5 students who received awards from SkillsUSA. Grace Shepard won first place in Auto and will be heading to Nationals in June.
 - b. April 29th was the annual KACC Principal meeting, great attendance
 - c. Currently looking for two paraprofessional staff members to join and a career coach
 - d. Currently working on workplace excellence and "Super Badge" summative assessment. The workplace excellence helps students prepare their soft skills for the working industry.
 - e. May 19th is the KACC Student Awards Ceremony held at the River Valley Christian Fellowship Church.
 - f. June 6th-Annual golf outing at the Kankakee Country Club!
- 9) Special Projects Coordinator/Dean of Students: Mr. Papineau spoke of his activities from the Dean of Student's perspective and Special Projects Coordinator. Highlights include:
 - a. Mr. Papineau gave an update on 8th grade day and shared the booklet that was passed out students and teachers. There are a few changes that will happen going forward, but overall great success hosting the event at KACC. Mr. Papineau stated that students really enjoyed law enforcement, multimedia and also the 4-Paws Clinic. He also stated that there was some issues with bussing, however, 900 students did attend between the two days.
- 10) Ms. Pena: School Counselor gave internship updates:
 - a. Ms. Pena stated there are currently 49 internships and 5 job shadows. Many students have received summer jobs and many jobs have offered to help pay for school.
 - b. There are two planning days ahead in order for career services department to help elevate extra work for instructors.

ADJOURN:

There being no further business a motion was made by Ms. Illum, seconded by Ms. Reick at 7:03 p.m. to adjourn the meeting of the Kankakee Area Regional Vocational Education System's Administrative Board of Control and Kankakee and Kankakee Area Career Center's Executive Committee. Motion carried by unanimous voice-vote.

Note: The next meeting of the KARVES Administrative Board of Control/KACC Executive Committee will be held on August 11, 2022, 6:00 p.m., at a location to be determined.

As Recorded By: _____
Jacqueline Reick, KARVES Administrative
KARVES Board Secretary

Attested: _____
Richard Uthe
KARVES Board Chairman