

Executive (KACC) Board Meeting  
Thursday, July 15, 2021, 8:30 a.m.  
KACC Multi-Purpose Room and Zoom Platform

Members Present

Beecher:	Jack Gaham (8:40 am)	Bradley:	Matthew Vosberg
Manteno:	Lisa Harrod	Momence:	Shannon Anderson
Peotone:	Steve Stein	St. Anne:	Charles Stegall
Regional Off:	Patty High		

Absent: Central, Grant Park, Herscher, Kankakee

Minutes

The Regular Meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order July 15, 2021 at 8:30 a.m.

PUBLIC COMMENT

None

CONSENT AGENDA

- 1-7) A motion was made by Mr. Stein, seconded by Ms. Harrod at 8:31 a.m. to approve the Consent Agenda including Minutes of the June Regular Session of the KACC Executive Committee meeting; accounts payable; financial reports; approve the hiring of Krystal Smith, part-time Academic Support Specialist; Marcy Mallindine, Main Office Secretary; Thomas Erickson, Welding Teacher's Assistant; and Robert de Oliveira, part-time Academic Support Specialist. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

- 8) Mr. Kelley provided brief overviews on the following:
- Mr. Kelley spoke about the fruitful interview which led to the hires approved this morning, especially in regard to the Student Support Services department staff who will work with Crystal Pena, KACC's new School Counselor.
  - Career Exploration Program meeting with junior high principals and Mr. Hans Meeder will take place on July 29. This is a KARVES initiative geared toward 6 to 8 grade students. Mr. Kelley will keep the board abreast of implementation plans.
  - KACC Student Awards Night was well attended with over \$12,000 in scholarships awarded.
  - House 22 is almost complete. Several finishing touches will be addressed over the next few weeks prior to engaging a realtor and marketing the home. Plans are underway to begin House 23 in the September/October timeframe.
  - Negotiations Committee will reconvene this morning. Mr. Kelley will update the Board in August.

Secretary Pro-Tem:

A motion was made by Mr. Anderson, seconded by Mr. Stein at 8:35 a.m. to appoint Ms. Lisa Harrod as Secretary Pro-Tem for today's meeting. Motion carried by unanimous voice vote.

## DISCUSSION/ACTION ITEMS

- 9) Career Development Experience Toolkit Grant: Update provided during Director's Report.
- 10) KACC House 22 Status Update/House 23 Plan: Update provided during Director's Report
- 11) Review/Update Updated KARVES/KACC Organizational Chart: Mr. Kelley presented the updated Organizational Chart reflecting the addition of the school counselor and organizing career coaching and academic support team. A motion was made by Mr. Anderson, seconded by Ms. Harrod at 8:36 a.m. to approve the KARVE/KACC Organizational Chart as presented. Motion carried by unanimous voice vote.
- 12) Approve Renewal of KARVES/KACC Treasurer's Bond with Travelers Insurance. Mr. Kelley informed the board the bond is for \$600,000. There was no change in premium from last year to this year. A motion was made by Dr. Vosberg, seconded by Mr. Stein at 8:36 a.m. to approve the Treasurer's Bond renewal. Motion carried by unanimous roll-call vote.
- 13) KACC Teacher's Union Contract Negotiations Update – No update provided at this time.
- 14) Review/Approve Semi-Annual Closed Session Resolution: Mr. Kelley informed the board there were only two closed session meetings over the past six month and no minutes recommended for release. A motion was made by Ms. Harrod, seconded by Mr. Anderson at 8:37 a.m. to approve the Closed Session Resolution as presented. Motion carried by unanimous roll-call vote.

## INFORMATIONAL ITEMS

- 15) Principal's Report: Mr. Guerin took a moment to congratulate Dr. Vosberg on his appointment to Superintendent of BBCHS and welcome him to the community. Mr. Guerin also congratulated Dr. Gaham on his new appointment as Superintendent of Beecher District. Mr. Guerin also reported:
  - a. Meetings were held with ONU and KACC's Early Childhood Education department to discern opportunities for articulation/dual credit. While KACC has not collaborated with ONU previously, Mr. Guerin is hopeful we will be able to work together to provide additional opportunities for our students.
  - b. Mr. Guerin is working with Ms. Jasmin from the I-KAN office to develop and implement professional development. Content will include Instructional norms, Career Center norms, and Program Culture norms. It is their goal to develop five per each of the three categories.
  - c. Justice League/High 5: Mr. Guerin was delighted to report he has been working with Mr. Aaron Clark in this realm. KACC welcomed twenty youngsters last week for a variety of activities and simulations to enhance and improve the relationship and mutual respect between youth and our law enforcement community. A second group of young people will be coming July 21.
  - d. Eleventh Day Count: August 30 will be the official 11<sup>th</sup> Day Count for SY2022, at which time, enrollment figures are utilized to invoice the individual districts for the students attending the Career Center. The eleven days gives students an opportunity for schedule changes prior to billing.
  - e. Principal's Meeting is scheduled for September 30 here at KACC. I-KAN office representative will also be attending.

## CLOSED SESSION

None

## ADJOURN

There being no further business, a motion was made by Mr. Anderson, seconded by Mr. Stein at 8:43 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: \_\_\_\_\_  
Lisa Harrod  
Board Secretary Pro-tem

Attested By:

\_\_\_\_\_  
Charles Stegall  
Chairman Pro-tem